

Report of Audit

on the

Financial Statements

of the

Borough of Manville

in the

County of Somerset
New Jersey

for the

Year Ended
December 31, 2024

BOROUGH OF MANVILLE

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BOROUGH OF MANVILLE

PART I

INDEPENDENT AUDITOR'S REPORT ON
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FINANCIAL STATEMENTS - REGULATORY BASIS - ALL FUNDS

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SUPPLEMENTARY SCHEDULES - ALL FUNDS

YEAR ENDED DECEMBER 31, 2024 AND 2023



SUPLEE, CLOONEY & COMPANY LLC
CERTIFIED PUBLIC ACCOUNTANTS

308 East Broad Street, Westfield, New Jersey 07090-2122

Telephone 908-789-9300

Fax 908-789-8535

E-mail info@scnco.com

INDEPENDENT AUDITOR'S REPORT

The Honorable Mayor and Members
of the Borough Council
Borough of Manville
County of Somerset
Manville, New Jersey 08835

Report on the Audit of the Financial Statements

Adverse and Unmodified Opinions

We have audited the accompanying balance sheets - regulatory basis of the various individual funds and account group of the Borough of Manville (the "Borough"), as of and for the year ended December 31, 2024 and 2023, the related statements of operations and changes in fund balance - regulatory basis for the years then ended, and the related statement of revenues - regulatory basis and statement of expenditures - regulatory basis of the various individual funds for the year ended December 31, 2024, and the related notes to the financial statements, which collectively comprise the Borough's regulatory financial statements as listed in the table of contents.

Adverse Opinion on U.S. Generally Accepted Accounting Principles

In our opinion, because of the significance of the matter discussed in the "Matter Giving Rise to Adverse Opinion" paragraph, the financial statements referred to above do not present fairly, in accordance with accounting principles generally accepted in the United States of America, the financial position of the various individual funds and account group of the Borough as of December 31, 2024 and 2023, or the results of its operations and changes in fund balance for the years then ended or the revenues or expenditures for the year ended December 31, 2024.

Unmodified Opinion on Regulatory Basis of Accounting

In our opinion, the regulatory financial statements referred to above present fairly, in all material respects, the regulatory basis balances sheets of the various individual funds and account group as of December 31, 2024 and 2023, the regulatory basis statement of operations and changes in fund balance for the years then ended and the regulatory basis statement of revenues and expenditures and changes in fund balance for the year ended December 31, 2024 in accordance with the basis of financial reporting prescribed by the Division of Local Government Services, Department of Community Affairs, State of New Jersey (the "Division") as described in Note 1.

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Basis for Adverse and Unmodified Opinions

We conducted our audit in accordance with auditing standards generally accepted in the United States of America, the audit requirements prescribed by the Division, the audit requirements of Title 2 U.S. Code of Federal Regulations Part 200, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards (Uniform Guidance) and the standards applicable to financial audits contained in Government Auditing Standards, issued by the Comptroller General of the United States. Our responsibilities under those standards and provisions are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of our report. We are required to be independent of the Borough and to meet our other ethical responsibilities, in accordance with the relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our adverse and unmodified audit opinions.

Matter Giving Rise to Adverse Opinion

As described in Note 1 of the regulatory financial statements, the regulatory financial statements are prepared by the Borough on the basis of the financial reporting provisions prescribed by the Division, which is a basis of accounting other than accounting principles generally accepted in the United States of America, to meet the requirements of New Jersey. The effects on the financial statements of the variances between the regulatory basis of accounting described in Note 1 and accounting principles generally accepted in the United States of America, although not reasonably determinable, are presumed to be material.

Responsibilities of Management for the Financial Statements

Management is responsible for the preparation and fair presentation of the regulatory financial statements in accordance with, the regulatory basis of accounting prescribed by the Division, and for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of regulatory financial statements that are free from material misstatement, whether due to fraud or error. In preparing the regulatory financial statements, management is required to evaluate whether there are conditions or events, considered in the aggregate, that raise substantial doubt about the Borough's ability to continue as a going concern for twelve months beyond the financial statement date, including any currently known information that may raise substantial doubt shortly thereafter.

Auditor's Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the regulatory financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinions. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with GAAS, *Government Auditing Standards* and audit requirements prescribed by the Division will always detect a material misstatement when it exists. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Misstatements are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment made by a reasonable user based on the financial statements.

SUPLEE, CLOONEY & COMPANY LLC

In performing an audit in accordance with GAAS, *Government Auditing Standards, Uniform Guidance* and audit requirements prescribed by the Division, we:

- exercise professional judgment and maintain professional skepticism throughout the audit.
- identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the amounts and disclosures in the financial statements.
- obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Borough's internal control. Accordingly, no such opinion is expressed.
- evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements.
- conclude whether, in our judgment, there are conditions or events, considered in the aggregate, that raise substantial doubt about the Borough's ability to continue as a going concern for a reasonable period of time.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit, significant audit findings, and certain internal control–related matters that we identified during the audit.

Supplementary Information

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the Borough's regulatory financial statements. The supplementary information and data listed in the table of contents as required by the Division of Local Government Services, Department of Community Affairs, State of New Jersey, and schedule of expenditures of federal awards and the information included in the Financial Data Section – Section 8 Housing Choice Voucher Program as required by the Uniform Guidance are presented for purposes of additional analysis and are not a required part of the basic financial statements.

Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the basic financial statements. The information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the supplemental information and data listed in the table of contents as required by the Division of Local Government Services, Department of Community Affairs, State of New Jersey, the Schedule of Financial Data – Section 8 Housing Choice Voucher Program and schedule of expenditures of federal awards, as required by the Uniform Guidance are fairly stated, in all material respects, in relation to the regulatory financial statements as a whole.

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Other Reporting Required by Government Auditing Standards

In accordance with Government Auditing Standards, we have also issued our report dated September 16, 2025 on our consideration of the Borough's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is solely to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the Borough's internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with Government Auditing Standards in considering Borough's internal control over financial reporting and compliance.



CERTIFIED PUBLIC ACCOUNTANTS



REGISTERED MUNICIPAL ACCOUNTANT NO. 439

September 16, 2025

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CURRENT FUND

BOROUGH OF MANVILLE

CURRENT FUND

BALANCE SHEETS - REGULATORY BASIS

<u>ASSETS</u>	<u>REF.</u>	<u>BALANCE DECEMBER 31, 2024</u>	<u>BALANCE DECEMBER 31, 2023</u>
Current Fund:			
Cash	A-4	\$ 8,636,478.69	\$ 6,108,715.88
Petty Cash	A-6		300.00
Change Funds	A-7	800.00	800.00
Due State of New Jersey-Senior Citizens and Veterans Deductions	A-8		1,221.38
		<u>\$ 8,637,278.69</u>	<u>\$ 6,111,037.26</u>
Receivables with Full Reserves:			
Delinquent Property Taxes Receivable	A-9	\$ 422,320.59	\$ 429,152.94
Tax Title Liens Receivable	A-10	69,333.87	66,085.61
Property Acquired for Taxes - Assessed Valuation	A-11	1,175,500.00	1,175,500.00
Revenue Accounts Receivable	A-12	7,587.63	7,127.41
Interfunds Receivable	A-13	803,055.37	835,784.94
	A	<u>\$ 2,477,797.46</u>	<u>\$ 2,513,650.90</u>
Deferred Charges:			
Emergency Authorization (40A:4-47)	A-23	\$ 250,000.00	\$ 500,000.00
Special Emergency Authorizations (40A:4-55)	A-23	36,085.00	
		<u>\$ 286,085.00</u>	<u>\$ 500,000.00</u>
		<u>\$ 11,401,161.15</u>	<u>\$ 9,124,688.16</u>
Grant Fund:			
Grants Receivable	A-26	<u>\$ 1,980,547.99</u>	<u>\$ 2,018,983.90</u>
		<u>\$ 1,980,547.99</u>	<u>\$ 2,018,983.90</u>
		<u>\$ 13,381,709.14</u>	<u>\$ 11,143,672.06</u>

The accompanying Notes to the Financial Statements are an integral part of this statement.

BOROUGH OF MANVILLE

CURRENT FUND

BALANCE SHEETS - REGULATORY BASIS

	<u>REF.</u>	<u>BALANCE</u> <u>DECEMBER</u> <u>31, 2024</u>	<u>BALANCE</u> <u>DECEMBER</u> <u>31, 2023</u>
<u>LIABILITIES, RESERVES AND FUND BALANCE</u>			
Current Fund:			
Liabilities:			
Appropriation Reserves	A-3:A-20	\$ 890,797.35	\$ 796,168.14
Encumbrances Payable	A-21	389,885.66	463,928.80
Due State of New Jersey-Senior Citizens and Veterans Deductions	A-8	4,947.71	
Reserve for Sale of Municipal Assets	A-15	2,628,301.64	251,360.59
Tax Overpayments	A-16	93,458.53	29,514.12
Interfunds Payable	A-13		59,408.41
Prepaid Taxes	A-17	240,981.99	220,424.20
Grants Unappropriated - Municipal Relief Fund	A-29		167,825.42
Reserve for Tax Appeals	A-28	600,000.00	600,000.00
Reserve for Miscellaneous Deposits	A-14	752,287.10	897,519.32
		<u>\$ 5,600,659.98</u>	<u>\$ 3,486,149.00</u>
Reserve for Receivables	A	2,477,797.46	2,513,650.90
Fund Balance	A-1	<u>3,322,703.71</u>	<u>3,124,888.26</u>
		<u>\$ 11,401,161.15</u>	<u>\$ 9,124,688.16</u>
Grant Fund:			
Reserve for Grants-Appropriated	A-27	\$ 1,099,683.68	\$ 863,221.14
Reserve for Grants-Unappropriated	A-24	67,083.98	52,655.42
Interfunds Payable	A-25	735,343.84	835,784.94
Encumbrances Payable	A-22	78,436.49	267,322.40
		<u>\$ 1,980,547.99</u>	<u>\$ 2,018,983.90</u>
		<u>\$ 13,381,709.14</u>	<u>\$ 11,143,672.06</u>

The accompanying Notes to the Financial Statements are an integral part of this statement.

BOROUGH OF MANVILLE

CURRENT FUND

STATEMENTS OF OPERATIONS AND
CHANGE IN FUND BALANCE - REGULATORY BASIS

	REF.	YEAR ENDED DECEMBER 31, 2024	YEAR ENDED DECEMBER 31, 2023
<u>REVENUE AND OTHER INCOME</u>			
Fund Balance Utilized	A-1:A-2	\$ 1,900,000.00	\$ 1,770,938.00
Miscellaneous Revenues Anticipated	A-2	3,997,696.02	4,691,404.77
Receipts from Delinquent Taxes	A-2	421,574.36	462,019.00
Receipts from Current Taxes	A-2	30,160,338.25	29,684,636.10
Non-Budget Revenues	A-2	275,069.78	425,618.19
Other Credits to Income:			
Unexpended Balance of Appropriation Reserves	A-20	412,841.76	265,706.85
Interfunds Returned		32,729.57	
<u>Total Income</u>		\$ <u>37,200,249.74</u>	\$ <u>37,300,322.91</u>
<u>EXPENDITURES</u>			
Budget and Emergency Appropriations:			
Within "CAPS":			
Operations Including Contingent	A-3	\$ 10,985,072.82	\$ 10,589,144.99
Deferred Charges and Regulatory			
Expenditures - Municipal	A-3	1,597,910.00	1,574,559.00
Excluded from "CAPS"			
Operations	A-3	882,633.51	1,619,132.95
Capital Improvement Fund	A-3	300,000.00	250,000.00
Municipal Debt Service	A-3	622,000.00	638,500.00
Deferred Charges and Judgments	A-3	250,000.00	330,000.00
County Tax	A-18	4,767,093.23	4,499,305.54
County Tax for Added and Omitted Taxes	A-18	14,719.43	5,009.49
Local District School Tax	A-19	15,656,016.00	15,656,016.00
Interfund Advances			546,112.14
Accounts Receivable Canceled	A-8	12,269.09	
Refund of Prior Years Revenues	A-4	50,805.21	10,402.03
<u>Total Expenditures</u>		\$ <u>35,138,519.29</u>	\$ <u>35,718,182.14</u>
Excess in Revenue		\$ 2,061,730.45	\$ 1,582,140.77
Adjustments to Income Before Fund Balance:			
Expenditures Included Above Which are by Statute			
Deferred Charges to Budget of Succeeding Year			
		36,085.00	
Regulatory Excess to Fund Balance		\$ 2,097,815.45	\$ 1,582,140.77
<u>Fund Balance</u>			
Balance, January 1	A	3,124,888.26	3,313,685.49
		\$ <u>5,222,703.71</u>	\$ <u>4,895,826.26</u>
Decreased by:			
Utilization as Anticipated Revenue	A-1:A-2	1,900,000.00	1,770,938.00
Balance, December 31	A	\$ <u>3,322,703.71</u>	\$ <u>3,124,888.26</u>

The accompanying Notes to the Financial Statements are an integral part of this statement.

BOROUGH OF MANVILLE

CURRENT FUND

STATEMENT OF REVENUES - REGULATORY BASIS
FOR THE YEAR ENDED DECEMBER 31, 2024

REF.	ANTICIPATED		REALIZED	EXCESS OR (DEFICIT)
	BUDGET	SPECIAL N.J.S.A. 40A:4-87		
Fund Balance Anticipated	A-1	\$ 1,900,000.00	\$ 1,900,000.00	
Miscellaneous Revenues:				
Alcoholic Beverage Licenses	A-12	\$ 13,000.00	\$ 15,249.20	\$ 2,249.20
Other Licenses	A-2			
Construction Code Official - Fees and Permits	A-2	125,000.00	219,954.00	94,954.00
Other Fees and Permits	A-2	70,000.00	117,189.86	47,189.86
Fines and Costs - Municipal Court	A-12	92,000.00	138,806.28	46,806.28
Interest and Costs on Taxes	A-12	70,000.00	109,283.32	39,283.32
Interest on Investments and Deposits	A-12	121,000.00	159,183.02	38,183.02
Energy Receipts Tax	A-12	1,628,161.00	1,628,161.26	0.26
Municipal Relief Fund	A-29	167,825.42	167,825.42	
Uniform Fire Safety	A-12	200,000.00	88,468.62	(111,531.38)
Verizon Franchise Fees	A-12	42,000.00	41,978.07	(21.93)
Cable Franchise Fee	A-12	56,000.00	55,263.88	(736.12)
Federal Emergency Management	A-14	250,000.00	250,000.00	
Sale of Assets	A-15	422,299.58	422,299.58	
NJ DOT	A-26	438,435.00	438,435.00	
Stormwater Regulation	A-26	15,000.00	15,000.00	
Statewide Insurance Grant	A-26	1,263.00	1,263.00	
National Opioids Settlement	A-26	10,957.61	10,957.61	
National Opioids Settlement	A-26		62,795.19	62,795.19
Municipal Alliance on Alcoholism	A-26		13,508.23	13,508.23
Body Armor Replacement Fund	A-26		2,099.70	2,099.70
Youth Services Grant	A-26		10,000.00	10,000.00
Clean Communities Program	A-26		29,974.78	29,974.78
	A-1	\$ 3,722,941.61	\$ 118,377.90	\$ 3,997,696.02
Receipts From Delinquent Taxes	A-2	\$ 400,000.00	\$	\$ 421,574.36
Amount to be Raised by Taxes for Support of Municipal Budget	A-9:A-2	\$ 10,060,336.82	\$	\$ 11,322,509.59
<u>Budget Totals</u>		\$ 16,083,278.43	\$ 118,377.90	\$ 17,841,779.97
Non-Budget Revenues	A-2			275,069.78
		\$ 16,083,278.43	\$ 118,377.90	\$ 17,916,849.75
REF.	A-3		A-3	

BOROUGH OF MANVILLE

CURRENT FUND

STATEMENT OF REVENUES - REGULATORY BASIS
FOR THE YEAR ENDED DECEMBER 31, 2024

	<u>REF.</u>	
Allocations of Current Tax Collections:		
Revenues from Collections	A-1:A-9	\$ 30,160,338.25
Allocated to:		
School and County Taxes		<u>20,437,828.66</u>
Balance for Support of Municipal Appropriations		\$ 9,722,509.59
Add: Appropriation "Reserve for Uncollected Taxes"	A-3	<u>1,600,000.00</u>
Amount for Support of Municipal Budget Appropriations	A-2	<u>\$ 11,322,509.59</u>

ANALYSIS OF REALIZED REVENUES

Receipts from Delinquent Taxes:		
Delinquent Tax Collections	A-9	\$ 418,518.09
Tax Title Lien Collections	A-10	<u>3,056.27</u>
	A-1:A-2	<u>\$ 421,574.36</u>
Other Fees and Permits:		
Engineering Department	A-12	\$ 44,990.25
Registrar	A-12	6,368.00
Police Department	A-12	12,988.11
Clerk	A-12	42,924.00
Planning/Zoning Board	A-12	<u>10,020.00</u>
		\$ 117,290.36
Less: Refunds	A-4	<u>100.50</u>
	A-2	<u>\$ 117,189.86</u>

The accompanying Notes to the Financial Statements are an integral part of this statement.

BOROUGH OF MANVILLE

CURRENT FUND

STATEMENT OF REVENUES - REGULATORY BASIS
FOR THE YEAR ENDED DECEMBER 31, 2024

ANALYSIS OF NON-BUDGET REVENUE

	<u>REF.</u>	
Miscellaneous Revenue Not Anticipated:		
Police		\$ 207.00
Returned Check and Miscellaneous Fees		80.00
Finance		22,058.53
Clerk		450.55
Fire Prevention		20.00
Health and Food Licenses		19,294.50
Public Works		4,062.04
Property Maintenance		176,330.00
Police Outside Services Administrative Fees		4,166.16
Auction Proceeds/Sale of Assets		20,000.00
County Library		25,426.00
Senior Citizen and Veteran Administrative Fee		<u>1,185.00</u>
	A-4	\$ 273,279.78
Tax Collector	A-5	<u>1,790.00</u>
	A-1:A-4	<u>\$ 275,069.78</u>

The accompanying Notes to the Financial Statements are an integral part of this statement.

BOROUGH OF MANVILLE
CURRENT FUND

STATEMENT OF EXPENDITURES - REGULATORY BASIS
YEAR ENDED DECEMBER 31, 2024

	APPROPRIATIONS			PAID OR CHARGED	RESERVED	UNEXPENDED BALANCE CANCELLED
	BUDGET	BUDGET AFTER MODIFICATION				
OPERATIONS WITHIN "CAPS:"						
GENERAL GOVERNMENT						
Administrative and Executive:						
Salaries and Wages	\$ 283,000.00	\$ 283,000.00	\$ 278,343.98	\$ 4,656.02	\$	
Other Expenses	116,000.00	131,000.00	131,000.00			
Master Plan	10,000.00					
Codification of Ordinances		36,085.00	36,085.00			
Economic Development	5,000.00	5,000.00		5,000.00		
Mayor and Council:						
Salaries and Wages	39,000.00	39,000.00	34,685.14	4,314.86		
Other Expenses	5,250.00	5,250.00	2,885.76	2,364.24		
Borough Clerk:						
Salaries and Wages	91,250.00	91,250.00	56,536.24	34,713.76		
Other Expenses	24,000.00	24,000.00	23,698.75	301.25		
Elections:						
Other Expenses	5,000.00	5,000.00	75.18	4,924.82		
Financial Administration:						
Salaries and Wages	84,460.00	84,460.00	81,999.84	2,460.16		
Other Expenses	41,000.00	41,000.00	40,380.31	619.69		
Audit	67,300.00	67,300.00	51,825.00	15,475.00		
Assessment of Taxes:						
Salaries and Wages	69,200.00	69,200.00	65,389.62	3,810.38		
Other Expenses	19,100.00	19,100.00	19,054.43	45.57		
Data Processing:						
Other Expenses	45,000.00	45,000.00	27,932.83	17,067.17		
Collection of Taxes:						
Salaries and Wages	94,500.00	100,500.00	97,575.59	2,924.41		
Other Expenses	23,000.00	23,000.00	22,177.66	822.34		
Legal Services and Costs:						
Other Expenses	180,000.00	180,000.00	150,009.17	29,990.83		
Engineering Services and Costs:						
Other Expenses	90,000.00	120,000.00	100,370.53	19,629.47		
Public Buildings and Grounds:						
Other Expenses	103,550.00	103,550.00	103,133.47	416.53		
Planning/Zoning:						
Salaries and Wages	6,800.00	6,800.00	6,230.52	569.48		
Other Expenses	60,000.00	65,000.00	60,707.51	4,292.49		

BOROUGH OF MANVILLE
CURRENT FUND

STATEMENT OF EXPENDITURES - REGULATORY BASIS
YEAR ENDED DECEMBER 31, 2024

	APPROPRIATIONS			PAID OR CHARGED	RESERVED	UNEXPENDED BALANCE CANCELLED
	BUDGET	BUDGET AFTER MODIFICATION	BUDGET			
OPERATIONS WITHIN "CAPS"						
PUBLIC SAFETY						
Fire:						
Other Expenses	\$ 161,520.00	\$ 161,520.00	\$ 161,519.38	\$ 0.62	\$	
Police:						
Salaries and Wages	3,575,000.00	3,540,000.00	3,348,288.37	191,711.63		
Other Expenses	218,100.00	218,100.00	218,100.00			
Emergency Management:						
Salaries and Wages	16,500.00	16,500.00	11,800.10	4,699.90		
Other Expenses	27,000.00	27,000.00	26,969.79	30.21		
First Aid Organization Contribution	10,000.00	10,000.00	6,719.56	3,280.44		
First Aid Insurance Payment	35,000.00	35,000.00	35,000.00			
Shade Tree Commission	15,000.00	15,000.00	7,049.00	7,951.00		
Public Works Department:						
Salaries and Wages	1,350,000.00	1,340,000.00	1,311,315.46	28,684.54		
Other Expenses	901,700.00	901,700.00	901,239.47	460.53		
Board of Health:						
Salaries and Wages	11,500.00	11,500.00	8,869.92	2,630.08		
Other Expenses	9,000.00	9,000.00	6,479.75	2,520.25		
RECREATION AND EDUCATION						
Recreation:						
Salaries and Wages	285,000.00	275,000.00	271,686.18	3,313.82		
Other Expenses	27,000.00	27,000.00	25,888.03	1,111.97		
Celebration of Events, Anniversary or Holiday:						
Other Expenses	6,000.00	6,000.00	4,855.94	1,144.06		
Contribution to Senior Citizen Center	12,000.00	12,000.00	12,000.00			
Rental Agreements	30,000.00	30,000.00	30,000.00			

BOROUGH OF MANVILLE
CURRENT FUND

STATEMENT OF EXPENDITURES - REGULATORY BASIS
YEAR ENDED DECEMBER 31, 2024

	APPROPRIATIONS		PAID OR CHARGED	RESERVED	UNEXPENDED BALANCE CANCELLED
	BUDGET	BUDGET AFTER MODIFICATION			
OPERATIONS WITHIN "CAPS" (CONTINUED)					
Insurance:					
Group Insurance Plan for Employees	\$ 890,068.82	\$ 890,068.82	\$ 648,715.84	\$ 241,352.98	\$
Other Insurance Premiums	400,000.00	385,000.00	362,774.10	22,225.90	
Workmen Comp. Insurance	280,789.00	280,789.00	249,823.94	30,965.06	
Health Benefits Waiver	15,000.00	15,000.00		15,000.00	
STATE UNIFORM CONSTRUCTION CODE					
Construction Office:					
Salaries and Wages	221,000.00	188,000.00	174,450.39	13,549.61	
Other Expenses	42,000.00	32,000.00	15,793.84	16,206.16	
Property Maintenance:					
Salaries and Wages	48,350.00	70,350.00	69,035.18	1,314.82	
Other Expenses	5,000.00	5,000.00	388.88	4,641.12	
Uniform Fire Safety Act:					
Salaries and Wages	159,000.00	149,000.00	147,112.37	1,887.63	
Other Expenses	25,250.00	25,250.00	15,363.85	9,886.15	
UNCLASSIFIED					
Utilities:					
Gasoline and Fuel	154,000.00	144,000.00	113,981.32	30,018.68	
Electricity	119,000.00	129,000.00	123,818.45	5,181.55	
Natural Gas	40,000.00	40,000.00	19,103.64	20,896.36	
Telephone	100,500.00	105,500.00	100,452.95	5,047.05	
Street Lighting	110,700.00	135,700.00	129,205.82	6,494.18	
Fire Hydrant Service	173,000.00	168,000.00	146,968.16	21,031.84	
Water	18,000.00	18,000.00	14,966.28	3,033.72	
Postage	23,600.00	23,600.00	19,128.82	4,471.18	
Accumulated Absences	1,000.00	1,000.00		1,000.00	
TOTAL OPERATIONS WITHIN "CAPS"	\$ 10,978,987.82	\$ 10,985,072.82	\$ 10,128,931.31	\$ 856,141.51	\$
TOTAL OPERATIONS INCLUDING CONTINGENT WITHIN "CAPS"	\$ 10,978,987.82	\$ 10,985,072.82	\$ 10,128,931.31	\$ 856,141.51	\$

BOROUGH OF MANVILLE
CURRENT FUND

STATEMENT OF EXPENDITURES - REGULATORY BASIS
YEAR ENDED DECEMBER 31, 2024

	APPROPRIATIONS		PAID OR CHARGED	RESERVED	UNEXPENDED BALANCE CANCELLED
	BUDGET	BUDGET AFTER MODIFICATION			
<u>OPERATIONS WITHIN "CAPS" (CONTINUED)</u>					
Statutory Expenditures:					
Contribution to:					
Public Employees' Retirement System	\$ 330,000.00	\$ 330,000.00	\$ 327,582.00	\$ 2,418.00	\$
Social Security System (O.A.S.I.)	250,000.00	258,000.00	257,576.08	423.92	
Police and Firemen's Pension Fund	998,910.00	988,910.00	986,640.00	2,270.00	
State Unemployment Insurance	10,000.00	10,000.00	10,000.00		
DCRP	11,000.00	11,000.00		11,000.00	
Total Statutory Expenditures	\$ 1,599,910.00	\$ 1,597,910.00	\$ 1,561,798.08	\$ 16,111.92	\$
TOTAL DEFERRED CHARGES AND STATUTORY EXPENDITURES - MUNICIPAL WITHIN "CAPS"	\$ 1,599,910.00	\$ 1,597,910.00	\$ 1,561,798.08	\$ 16,111.92	\$
TOTAL GENERAL APPROPRIATIONS FOR MUNICIPAL PURPOSES WITHIN "CAPS"	\$ 12,578,897.82	\$ 12,582,982.82	\$ 11,710,729.39	\$ 872,253.43	\$
<u>OPERATIONS - EXCLUDED FROM "CAPS"</u>					
Length of Service Awards Program	\$ 14,000.00	\$ 14,000.00	\$ 1,800.00	\$ 12,200.00	\$
Interlocal Municipal Service Agreements:					
Health Services Contract	91,200.00	91,200.00	90,556.08	643.92	
County of Somerset					
Animal Control Contract:					
Somerset County Regional Animal Shelter	49,700.00	49,700.00	44,000.00	5,700.00	
Municipal Court Services:					
Township of Hillsborough	143,700.00	143,700.00	143,700.00		
TOTAL OTHER OPERATIONS - EXCLUDED FROM "CAPS"	\$ 298,600.00	\$ 298,600.00	\$ 280,056.08	\$ 18,543.92	\$

BOROUGH OF MANVILLE
CURRENT FUND

STATEMENT OF EXPENDITURES - REGULATORY BASIS
YEAR ENDED DECEMBER 31, 2024

	APPROPRIATIONS		PAID OR CHARGED	RESERVED	UNEXPENDED BALANCE CANCELED
	BUDGET	BUDGET AFTER MODIFICATION			
<u>PUBLIC AND PRIVATE PROGRAMS OFFSET BY REVENUE</u>					
Municipal Alliance on Alcoholism & Drug Abuse	\$	\$	\$	\$	\$
State Share (N.J.S.A. 40A:4-87 + \$13,508.23)		13,508.23	13,508.23		
Somerset County Youth Services (N.J.S.A. 40A:4-87 + \$10,000.00)		10,000.00	10,000.00		
Clean Communities Program (N.J.S.A. 40A:4-87 + \$29,974.78)		29,974.78	29,974.78		
Body Armor Replacement Fund (N.J.S.A. 40A:4-87 + \$2,099.70)		2,099.70	2,099.70		
NJ DOT - Knopt St. Improvements Grant	438,435.00	438,435.00	438,435.00		
National Opioids Settlement (N.J.S.A. 40A:4-87 + \$62,795.19)	10,957.61	73,752.80	73,752.80		
Stormwater Regulation	15,000.00	15,000.00	15,000.00		
Statewide Insurance Grant	1,263.00	1,263.00	1,263.00		
<u>TOTAL PUBLIC AND PRIVATE PROGRAMS OFFSET BY REVENUE</u>	\$ 465,655.61	\$ 584,033.51	\$ 584,033.51	\$	\$
<u>TOTAL OPERATIONS - EXCLUDED FROM "CAPS"</u>	\$ 764,255.61	\$ 882,633.51	\$ 864,089.59	\$ 18,543.92	\$
<u>CAPITAL IMPROVEMENTS EXCLUDED FROM "CAPS"</u>					
Capital Improvement Fund	\$ 300,000.00	\$ 300,000.00	\$ 300,000.00	\$	\$
<u>TOTAL CAPITAL IMPROVEMENTS - EXCLUDED FROM "CAPS"</u>	\$ 300,000.00	\$ 300,000.00	\$ 300,000.00	\$	\$
<u>MUNICIPAL DEBT SERVICE - EXCLUDED FROM "CAPS"</u>					
Payment of Bond Principal	\$ 550,000.00	\$ 550,000.00	\$ 550,000.00	\$	\$
Interest on Bonds	40,125.00	72,125.00	72,000.00		125.00
<u>TOTAL MUNICIPAL DEBT SERVICE EXCLUDED FROM "CAPS"</u>	\$ 590,125.00	\$ 622,125.00	\$ 622,000.00	\$	\$ 125.00

BOROUGH OF MANVILLE
CURRENT FUND

STATEMENT OF EXPENDITURES - REGULATORY BASIS
YEAR ENDED DECEMBER 31, 2024

	APPROPRIATIONS		PAID OR CHARGED	RESERVED	UNEXPENDED BALANCE CANCELED
	BUDGET	BUDGET AFTER MODIFICATION			
DEFERRED CHARGES - EXCLUDED FROM "CAPS" Emergency Authorizations	\$ 250,000.00	\$ 250,000.00	\$ 250,000.00	\$	\$
TOTAL DEFERRED CHARGES... EXCLUDED FROM "CAPS"	\$ 250,000.00	\$ 250,000.00	\$ 250,000.00	\$	\$
TOTAL GENERAL APPROPRIATIONS FOR MUNICIPAL PURPOSES EXCLUDED FROM "CAPS"	\$ 1,904,380.61	\$ 2,054,758.51	\$ 2,036,089.59	\$ 18,543.92	\$ 125.00
SUB-TOTAL GENERAL APPROPRIATIONS RESERVE FOR UNCOLLECTED TAXES	\$ 14,483,278.43	\$ 14,637,741.33	\$ 13,746,818.98	\$ 890,797.35	\$ 125.00
	1,600,000.00	1,600,000.00	1,600,000.00		
TOTAL GENERAL APPROPRIATIONS	\$ 16,083,278.43	\$ 16,237,741.33	\$ 15,346,818.98	\$ 890,797.35	\$ 125.00
REF.	A-2		A-1		A-A-1
Appropriation by 40A-4-87		\$ 118,377.90			
Emergency Authorizations		36,085.00			
Budget		16,083,278.43			
		\$ 16,237,741.33			
Cash Disbursements			\$ 12,517,760.37		
Reserve for Encumbrances			358,940.10		
Reserve for Grants Appropriated			584,033.51		
Deferred Charges			250,000.00		
Miscellaneous Reserves			36,085.00		
Reserve for Uncollected Taxes			1,600,000.00		
			\$ 15,346,818.98		

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TRUST FUND

"B"

BOROUGH OF MANVILLE

TRUST FUND

BALANCE SHEETS - REGULATORY BASIS

	<u>REF.</u>	<u>BALANCE</u> <u>DECEMBER</u> <u>31, 2024</u>	<u>BALANCE</u> <u>DECEMBER</u> <u>31, 2023</u>
<u>ASSETS</u>			
Animal Control Trust Fund:			
Cash	B-1	\$ 8,401.00	\$ 6,994.69
		<u>\$ 8,401.00</u>	<u>\$ 6,994.69</u>
Other Funds:			
Cash	B-1	\$ 5,624,285.00	\$ 1,821,613.65
Community Development Block Grant Receivable	B-4	241,679.73	150,784.73
Interfunds Receivable	B-8		59,408.41
		<u>\$ 5,865,964.73</u>	<u>\$ 2,031,806.79</u>
		<u>\$ 5,874,365.73</u>	<u>\$ 2,038,801.48</u>
<u>LIABILITIES, RESERVES AND FUND BALANCES</u>			
Animal Control Trust Fund:			
Due State of New Jersey	B-3	\$ 19.80	\$ 19.80
Reserve for Animal Control Trust Fund Expenditures	B-2	8,381.20	6,974.89
		<u>\$ 8,401.00</u>	<u>\$ 6,994.69</u>
Other Funds:			
Interfunds Payable	B-5	\$ 44,715.96	\$
Encumbrances Payable	B-7	11,422.98	28,507.76
Reserve For:			
Community Development Block Grant Reserves	B-8	131,821.68	40,926.68
Various Reserves and Deposits	B-6	5,678,004.11	1,962,372.35
		<u>\$ 5,865,964.73</u>	<u>\$ 2,031,806.79</u>
		<u>\$ 5,874,365.73</u>	<u>\$ 2,038,801.48</u>

The accompanying Notes to the Financial Statements are an integral part of this statement.

GENERAL CAPITAL FUND

"C"

BOROUGH OF MANVILLE

GENERAL CAPITAL FUND

BALANCE SHEETS - REGULATORY BASIS

	<u>REF.</u>	<u>BALANCE</u> <u>DECEMBER</u> <u>31, 2024</u>	<u>BALANCE</u> <u>DECEMBER</u> <u>31, 2023</u>
<u>ASSETS</u>			
Cash	C-2	\$ 232,776.93	\$ 199,534.32
Grants Receivable	C-11	392,217.43	392,217.43
Deferred Charges to Future Taxation - Funded	C-5	2,125,000.00	2,675,000.00
Deferred Charges to Future Taxation - Unfunded	C-4	<u>3,177,459.37</u>	<u>1,352,459.37</u>
		<u>\$ 5,927,453.73</u>	<u>\$ 4,619,211.12</u>
<u>LIABILITIES, RESERVES AND FUND BALANCE</u>			
General Serial Bonds	C-10	\$ 2,125,000.00	\$ 2,675,000.00
Improvement Authorizations:			
Funded	C-7	675,780.37	601,606.69
Unfunded	C-7	2,160,516.50	343,016.50
Reserve For:			
Insurance Damage	C-12	35,927.00	35,927.00
RCA Readington	C-13	38,926.75	38,457.14
RCA Hillsborough	C-14	56,325.43	55,645.92
Debt Service	C-15	35,329.40	35,329.40
Capital Improvement Fund	C-8	238,466.78	338,466.78
Contracts Payable	C-6	383,999.62	318,579.81
Fund Balance	C-1	<u>177,181.88</u>	<u>177,181.88</u>
		<u>\$ 5,927,453.73</u>	<u>\$ 4,619,211.12</u>

The accompanying Notes to Financial Statements are an integral part of this Statement.

"C-1"

BOROUGH OF MANVILLE

GENERAL CAPITAL FUND

STATEMENT OF FUND BALANCE - REGULATORY BASIS

	<u>REF.</u>		
Balance, December 31, 2023	C	\$	177,181.88
Balance, December 31, 2024	C	\$	<u>177,181.88</u>

The accompanying Notes to Financial Statements are an integral part of this Statement.

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SEWER UTILITY FUND

BOROUGH OF MANVILLE

SEWER UTILITY FUND

BALANCE SHEETS - REGULATORY BASIS

	<u>REF.</u>	BALANCE DECEMBER <u>31, 2024</u>	BALANCE DECEMBER <u>31, 2023</u>
<u>ASSETS</u>			
Operating Fund:			
Cash-Treasurer	D-5	\$ 1,256,695.97	\$ 778,844.58
Change Fund		200.00	200.00
		<u>\$ 1,256,895.97</u>	<u>\$ 779,044.58</u>
Receivables With Full Reserves:			
Consumer Accounts Receivable	D-7	\$ 500,435.23	\$ 276,147.94
Sewer Liens Receivable	D-8	1,261.49	1,151.49
		<u>\$ 501,696.72</u>	<u>\$ 277,299.43</u>
<u>Total Operating Fund</u>		<u>\$ 1,758,592.69</u>	<u>\$ 1,056,344.01</u>
Capital Fund:			
Cash-Treasurer	D-5	\$ 86,768.44	\$ 86,768.44
Fixed Capital	D-13	264,988.17	264,988.17
Fixed Capital Authorized and Uncompleted	D-14	<u>135,000.00</u>	<u>135,000.00</u>
<u>Total Capital Fund</u>		<u>\$ 486,756.61</u>	<u>\$ 486,756.61</u>
		<u>\$ 2,245,349.30</u>	<u>\$ 1,543,100.62</u>

BOROUGH OF MANVILLE

SEWER UTILITY FUND

BALANCE SHEETS - REGULATORY BASIS

	<u>REF.</u>	<u>BALANCE DECEMBER 31, 2024</u>	<u>BALANCE DECEMBER 31, 2023</u>
<u>LIABILITIES, RESERVES AND FUND BALANCE</u>			
Operating Fund:			
Liabilities:			
Appropriation Reserves	D-4:D-10	\$ 15,531.01	\$ 97,858.76
Sewer Overpayments	D-9	12,484.93	21,329.49
Encumbrances Payable	D-11		9,645.14
Interfunds Payable	D-12	22,995.57	
Reserve for Sale of Sewer Utility	D-5		34,235.25
		<u>\$ 51,011.51</u>	<u>\$ 163,068.64</u>
Reserve for Receivables	D	501,696.72	277,299.43
Fund Balance	D-1	<u>1,205,884.46</u>	<u>615,975.94</u>
<u>Total Operating Fund</u>		<u>\$ 1,758,592.69</u>	<u>\$ 1,056,344.01</u>
Capital Fund:			
Capital Improvement Fund	D-15	\$ 152,955.00	\$ 152,955.00
Reserve for:			
Amortization	D-16	264,988.17	264,988.17
Improvement Authorizations:			
Unfunded	D-17	45,922.17	45,922.17
Fund Balance	D-2	<u>22,891.27</u>	<u>22,891.27</u>
<u>Total Capital Fund</u>		<u>\$ 486,756.61</u>	<u>\$ 486,756.61</u>
		<u>\$ 2,245,349.30</u>	<u>\$ 1,543,100.62</u>

The accompanying Notes to the Financial Statements are an integral part of this statement.

"D-1"

BOROUGH OF MANVILLE

SEWER UTILITY FUND

STATEMENTS OF OPERATIONS
AND CHANGE IN FUND BALANCE - REGULATORY BASIS
FOR THE YEAR ENDED DECEMBER 31, 2024

	<u>REF.</u>	YEAR ENDED DECEMBER <u>31, 2024</u>	YEAR ENDED DECEMBER <u>31, 2023</u>
<u>REVENUE AND OTHER INCOME REALIZED</u>			
Sewer Use Charges	D-3	\$ 1,968,792.46	\$ 1,929,832.16
Other Credits to Income:			
Unexpended Balance of Appropriation Reserves	D-10	98,483.38	130,282.37
Miscellaneous Revenue Not Anticipated	D-3	<u>23,632.68</u>	<u>15,870.50</u>
<u>TOTAL INCOME</u>		<u>\$ 2,090,908.52</u>	<u>\$ 2,075,985.03</u>
<u>EXPENDITURES</u>			
Operating	D-4	\$ 1,485,000.00	\$ 1,983,000.00
Capital Improvements			25,000.00
Regulatory Expenditures and Deferred Charges	D-4	15,000.00	45,000.00
Refund of Prior Year Revenues	D-5	<u>1,000.00</u>	<u> </u>
<u>TOTAL EXPENDITURES</u>		<u>\$ 1,501,000.00</u>	<u>\$ 2,053,000.00</u>
Excess in Revenue		\$ 589,908.52	\$ 22,985.03
<u>Fund Balance</u>			
Balance, January 1	D	<u>615,975.94</u>	<u>592,990.91</u>
Balance, December 31	D	<u>\$ 1,205,884.46</u>	<u>\$ 615,975.94</u>

The accompanying Notes to the Financial Statements are an integral part of this statement.

BOROUGH OF MANVILLE
SEWER UTILITY CAPITAL FUND
STATEMENT OF CAPITAL SURPLUS - REGULATORY BASIS

	<u>REF.</u>	
Balance, December 31, 2023	D	\$ <u>22,891.27</u>
Balance, December 31, 2024	D	\$ <u><u>22,891.27</u></u>

The accompanying Notes to the Financial Statements are an integral part of this statement.

BOROUGH OF MANVILLE

SEWER UTILITY OPERATING FUND

STATEMENT OF REVENUES - REGULATORY BASIS
FOR THE YEAR ENDED DECEMBER 31, 2024

	<u>REF.</u>	<u>ANTICIPATED</u>	<u>REALIZED</u>	<u>EXCESS</u>
Sewer Use Charges	D-1:D-3	\$ 1,500,000.00	\$ 1,968,792.46	\$ 468,792.46
Miscellaneous	D-1:D-3		<u>23,632.68</u>	<u>23,632.68</u>
	D-4	<u>\$ 1,500,000.00</u>	<u>\$ 1,992,425.14</u>	<u>\$ 492,425.14</u>

ANALYSIS OF REALIZED REVENUE

Sewer Use Charges:

Consumer Accounts Receivable:

Collected

D-7 \$ 1,947,462.97

Overpayments Applied

D-6 21,329.49

D-3 \$ 1,968,792.46

Miscellaneous:

Miscellaneous

D-5 \$ 9,819.82

Collector:

Interest on Delinquent Accounts

D-6 \$ 13,812.86

D-3 \$ 23,632.68

BOROUGH OF MANVILLE
SEWER UTILITY OPERATING FUND
STATEMENT OF EXPENDITURES - REGULATORY BASIS
FOR THE YEAR ENDED DECEMBER 31, 2024

	APPROPRIATIONS		EXPENDED	
	BUDGET	BUDGET AFTER MODIFICATION	PAID OR CHARGED	RESERVED
Operating:				
Salaries and Wages	\$ 165,000.00	\$ 165,000.00	\$ 163,845.16	\$ 1,154.84
Other Expenses	170,000.00	170,000.00	167,616.62	2,383.38
Other Insurance	30,000.00	30,000.00	28,079.07	1,920.93
Group Insurance	37,500.00	37,500.00	27,428.70	10,071.30
Somerset Raritan Valley Sewerage Authority Treatment Costs	1,082,500.00	1,082,500.00	1,082,499.44	0.56
<u>Total Operating</u>	\$ 1,485,000.00	\$ 1,485,000.00	\$ 1,469,468.99	\$ 15,531.01
Statutory Expenditures:				
Social Security System (O.A.S.I.)	\$ 15,000.00	\$ 15,000.00	\$ 15,000.00	\$
	\$ 1,500,000.00	\$ 1,500,000.00	\$ 1,484,468.99	\$ 15,531.01
<u>REF.</u>	D-3		D-1	D:D-1
Cash Disbursements	D-5		\$ 1,484,468.99	

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GENERAL FIXED ASSETS ACCOUNT GROUP

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BOROUGH OF MANVILLE
GENERAL FIXED ASSETS ACCOUNT GROUP
BALANCE SHEET - REGULATORY BASIS

	BALANCE DECEMBER <u>31, 2024</u>	BALANCE DECEMBER <u>31, 2023</u>
General Fixed Assets:		
Land	\$ 13,536,350.00	\$ 13,536,350.00
Buildings	7,734,150.00	7,734,150.00
Machinery and Equipment	<u>9,033,319.00</u>	<u>8,797,444.59</u>
<u>TOTAL FIXED ASSETS</u>	<u>\$ 30,303,819.00</u>	<u>\$ 30,067,944.59</u>
Investments in General Fixed Assets	<u>\$ 30,303,819.00</u>	<u>\$ 30,067,944.59</u>

The accompanying Notes to Financial Statements are an integral part of this Statement.

NOTES TO FINANCIAL STATEMENTS

BOROUGH OF MANVILLE

NOTES TO FINANCIAL STATEMENTS
YEAR ENDED DECEMBER 31, 2024 AND 2023

NOTE 1: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

A. Reporting Entity

The Borough of Manville is an instrumentality of the State of New Jersey established to function as a municipality. The Borough Council consists of elected officials and is responsible for the fiscal control of the Borough.

As defined by GAAP established by the GASB, the financial reporting entity consists of the primary government, as well as component units, which are legally separate organizations for which elected officials of the primary government are financially accountable. The Borough is financially accountable for an organization if the Borough appoints a voting majority of the organization's governing board and (1) the Borough is able to significantly influence the programs or services performed or provided by the organizations; or (2) the Borough is legally entitled to or can otherwise access the organization's resources; the Borough is legally obligated or has otherwise assumed the responsibility to finance the deficits of, or provide financial support to, the organization; or the Borough is obligated for the debt of the organization.

Except as noted below, the financial statements of the Borough of Manville include every board, body, officer or commission supported and maintained wholly or in part by funds appropriated by the Borough of Manville, as required by N.J.S.A. 40A:5-5. Accordingly, the financial statements of the Borough of Manville do not include the operations of the municipal library or the local school district, inasmuch as their activities are administered by separate boards.

B. Description of Funds

The Governmental Accounting Standards Board (GASB) is the accepted standard-setting body for establishing governmental accounting and financial reporting principles. GASB codification establishes the presentation of basic financial statements into three fund types, the governmental, proprietary and fiduciary funds, as well as government-wide financial reporting that must be used by general purpose governmental units when reporting financial position and results of operations in accordance with U.S. Generally Accepted Accounting Principles (GAAP).

NOTE 1: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

B. Description of Funds (Continued)

The accounting policies of the Borough of Manville conform to the accounting principles applicable to municipalities which have been prescribed by the Division of Local Government Services, Department of Community Affairs, State of New Jersey. Such principles and practices are designed primarily for determining compliance with legal provisions and budgetary restrictions and as a means of reporting on the stewardship of public officials with respect to public funds. Under this method of accounting, the financial transactions and accounts of the Borough of Manville are organized on the basis of funds and an account group which is different from the fund structure required by GAAP.

A fund or account group is an accounting entity with a separate set of self-balancing accounts established to record the financial position and results of operation of a specific governmental activity. As required by the Division of Local Government Services, the Borough accounts for its financial transactions through the following individual funds and account group:

Current Fund - resources and expenditures for governmental operations of a general nature, including federal and state grant funds.

Trust Fund - receipts, custodianship and disbursements of funds in accordance with the purpose of which each reserve was created.

General Capital Fund - receipt and disbursement of funds for the acquisition of general capital facilities, other than those acquired in the Current Fund.

Sewer Operating and Capital Funds - account for the operations and acquisition of capital facilities of the municipally-owned sewer utility.

General Fixed Assets Account Group - utilized to account for property, land, buildings and equipment that have been acquired by other governmental funds.

C. Basis of Accounting

The accounting principles and practices prescribed for municipalities by the State of New Jersey differ in certain respects from generally accepted accounting principles applicable to local governmental units. The more significant accounting policies and differences in the State of New Jersey are as follows:

A modified accrual basis of accounting is followed with minor exceptions.

NOTE 1: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

C. Basis of Accounting (Continued)

Revenues - are recorded when received in cash except for certain amounts which are due from other governmental units. Federal and state grants are realized as revenue when anticipated in the Borough's budget. Receivables for property taxes are recorded with offsetting reserves on the balance sheet of the Borough's Current Fund; accordingly, such amounts are not recorded as revenue until collected. Other amounts that are due the Borough which are susceptible to accrual are also recorded as receivables with offsetting reserves and recorded as revenue when received. GAAP requires revenues to be recognized in the accounting period when they become susceptible to accrual, reduced by an allowance for doubtful accounts.

Expenditures - are recorded on the "budgetary" basis of accounting. Generally, expenditures are recorded when an amount is encumbered for goods or services through the issuance of a purchase order in conjunction with the Encumbrance Accounting System. Outstanding encumbrances, at December 31, are reported as a cash liability in the financial statements and constitute part of the Borough's statutory Appropriation Reserve balance.

Appropriation reserves covering unexpended appropriation balances are automatically created at December 31st of each year and recorded as liabilities except for amounts which may be canceled by the governing body. Appropriation reserves are available, until lapsed at the close of the succeeding year, to meet specific claims, commitments or contracts incurred during the preceding fiscal year. Lapsed appropriation reserves are recorded as income. Appropriations for principal payments on outstanding general capital and utility bonds and notes are provided on the cash basis; interest on general capital indebtedness is on the cash basis, whereas interest on utility indebtedness is on the accrual basis.

Encumbrances - Contractual orders, at December 31, are reported as expenditures through the establishment of encumbrances payable. Under GAAP, encumbrances outstanding at year end are reported as reservations of fund balance because they do not constitute expenditures or liabilities.

Foreclosed Property - is recorded in the Current Fund at the assessed valuation when such property was acquired and is fully reserved. GAAP requires such property to be recorded in the General Fixed Assets Account Group at its market value.

Sale of Municipal Assets - The proceeds from the sale of municipal assets can be held in a reserve until anticipated as a revenue in a future budget. GAAP requires such proceeds to be recorded as a revenue in the year of sale.

NOTE 1: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

C. Basis of Accounting (Continued)

Interfunds - Interfund receivables in the Current Fund are recorded with offsetting reserves which are created by charges to operations. Income is recognized in the year the receivables are liquidated. Interfund receivables in the other funds are not offset by reserves. GAAP does not require the establishment of an offsetting reserve.

General Fixed Assets - N.J.A.C. 5:30-5.6, Accounting for Governmental Fixed Assets, as promulgated by the Division of Local Government Services, which differs in certain respects from generally accepted accounting principles, requires the inclusion of a statement of general fixed assets of the Borough as part of its basic financial statements. General fixed assets are defined as nonexpendable personal property having a physical existence, a useful life of more than one year and an acquisition cost of \$5,000.00 or more per unit. Public domain ("infrastructure") general fixed assets consisting of certain improvements other than buildings, such as roads, bridges, curbs and gutters, streets and sidewalks and drainage systems are not capitalized.

General Fixed Assets that have been acquired and are utilized in a governmental fund operation are accounted for in the General Fixed Asset Account Group rather than in a governmental fund. No depreciation has been provided on General Fixed Assets or reported in the financial statements.

The Borough has developed a fixed assets accounting and reporting system based on an inspection and valuation prepared by an independent appraisal firm. Adjustments for assets acquired/sold subsequent to this date have been recorded. Fixed assets are valued at historical cost or estimated historical cost if actual historical cost is not available. Buildings and land are stated at the assessed value contained in the Borough's most recent property revaluation.

Expenditures for construction in progress are recorded in the Capital Funds until such time as the construction is completed and put into operation.

Fixed assets acquired through grants in aid or contributed capital have not been accounted for separately.

Inventories of Supplies - The cost of inventories of supplies for all funds are recorded as expenditures at the time individual items are purchased. The cost of inventories is not included on the various balance sheets. GAAP requires the cost of inventories to be reported as a current asset and equally offset by a fund balance reserve.

NOTE 1: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

C. Basis of Accounting (Continued)

Fixed Capital - Sewer Utility

Accounting for utility fund "fixed capital" remains unchanged under the requirements of N.J.A.C. 5:30-5.6.

Property and equipment purchased by the Sewer Utility Fund are recorded in the capital account at cost and are adjusted for disposition and abandonment. The amounts shown do not purport to represent reproduction costs or current value. The fixed capital reported is as taken from the municipal records and does not necessarily reflect the true condition of such fixed capital. Contributions in aid of construction are not capitalized. The balance in the Reserve for Amortization and Deferred Reserve for Amortization accounts in the utility capital fund represents charges to operations for the cost of acquisition of property, equipment and improvements. The utility does not record depreciation on fixed assets.

Accounting and Financial Reporting for Pensions

Under GAAP, municipalities are required to record their distributive shares of net pension liability, deferred outflows of resources, deferred inflows of resources in the statement of Net Position and total pension related expense in Statements of Revenues, Expenses, Changes in Net Position and Notes to the Financial Statements in accordance with GASB 68.

New Jersey's municipalities and counties do not follow GAAP accounting principles and, as such, do not follow GASB requirements with respect to recording the net pension liability as a liability on their balance sheets. However, N.J.A.C. 5:30 6.1(c)(2) requires municipalities to disclose GASB 68 information in the Notes to the Financial Statements. The disclosure must meet the requirements of GASB 68 however, local units are permitted to disclose the most recently available information as it relates to the New Jersey Division of Pension and Benefits reporting on GASB 68.

Accounting and Financial Reporting for Postemployment Benefits Other Than Pensions (OPEB)

Under GAAP, municipalities required to record their distributive shares of OPEB liability, deferred outflows of resources, deferred inflows of resources in the statement of Net Position and total OPEB related expense in Statements of Revenues, Expenses, Changes in Net Position and Notes to the Financial Statements in accordance with GASB 75.

NOTE 1: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

C. Basis of Accounting (Continued)

Accounting and Financial Reporting for Postemployment Benefits Other Than Pensions (OPEB) (Continued)

New Jersey's municipalities and counties do not follow GAAP accounting principles and, as such, do not follow GASB requirements with respect to recording the OPEB liability as a liability on their balance sheets. However, N.J.A.C. 5:30 6.1(c) (2) requires municipalities to disclose GASB 75 information in the Notes to the Financial Statements. The disclosure must meet the requirements of GASB 75, however local units are permitted to disclose the most recently available information as it relates to the New Jersey Division of Pension and Benefits reporting on GASB 75. As of the date of this report the information for the period ended June 30, 2024 was not available, therefore the information dated June 30, 2023 is disclosed.

D. Basic Financial Statements

The GASB codification also defines the financial statements of a governmental unit to be presented in the general-purpose financial statements to be in accordance with GAAP. The Borough presents the financial statements listed in the table of contents of the "Requirements of Audit and Accounting Revision of 1987" as prescribed by the Division of Local Government Services, Department of Community Affairs, State of New Jersey and which differ from the financial statements required by GAAP.

NOTE 2: CASH AND CASH EQUIVALENTS

The Borough considers petty cash, change funds, cash in banks and certificates of deposit as cash and cash equivalents.

A. Deposits

New Jersey statutes permit the deposit of public funds in institutions which are located in New Jersey, and which meet the requirements of the Governmental Unit Deposit Protection Act (GUDPA) or the State of New Jersey Cash Management Fund. GUDPA requires a bank that accepts public funds to be a public depository. A public depository is defined as a state bank, a national bank, or a savings bank, which is located in the State of New Jersey, the deposits of which are insured by the Federal Deposit Insurance Corporation. The statutes also require public depositories to maintain collateral for deposits of public funds that exceed certain insurance limits. All collateral must be deposited with the Federal Reserve Bank or a banking institution that is a member of the Federal Reserve System and has capital funds of not less than \$25,000,000.00.

The Borough of Manville had the following cash and cash equivalents at December 31, 2024:

Fund Type:	Bank Balance	Reconciling Items:		Reconciled Balance
		Additions	Deletions	
Current Fund	\$ 8,756,576.73	\$ 161,388.83	\$ 280,686.87	\$ 8,637,278.69
Animal Control Fund	9,023.57	10.00	632.57	8,401.00
Other Trust Fund	5,538,884.37	198,974.86	113,574.23	5,624,285.00
General Capital Fund	232,915.28		138.35	232,776.93
Sewer Utility Operating Fund	1,214,291.56	43,153.40	548.99	1,256,895.97
Sewer Utility Capital Fund	86,842.17		73.73	86,768.44
<u>TOTAL DECEMBER 31, 2024</u>	<u>\$ 15,838,533.68</u>	<u>\$ 403,527.09</u>	<u>\$ 395,654.74</u>	<u>\$ 15,846,406.03</u>

Custodial Credit Risk - Deposits - Custodial credit risk is the risk that in the event of a bank failure, the deposits may not be returned. The Borough does not have a specific deposit policy for custodial credit risk other than those policies that adhere to the requirements of statute. As of December 31, 2024, based upon the coverage provided by FDIC and NJ GUDPA, no amount of the bank balance was exposed to custodial credit risk. Of the cash on balance in the bank, \$802,009.11 was covered by Federal Depository Insurance and \$15,036,524.57 was covered under the provisions of NJ GUDPA.

NOTE 2: CASH AND CASH EQUIVALENTS (CONTINUED)

B. Investments

The purchase of investments by the Borough is strictly limited by the express authority of the New Jersey Local Fiscal Affairs Law, N.J.S.A. 40A:5-15.1. Permitted investments include any of the following type of securities:

1. Bonds or other obligations of the United States of America or obligations guaranteed by the United States of America;
2. Government money market mutual funds which are purchased from an investment company or investment trust which is registered with the Securities and Exchange Commission under the "Investment Company Act of 1940," 15 U.S.C. 80a-1 et seq., and operated in accordance with 17 C.F.R. § 270.2a-7 and which portfolio is limited to U.S. Government securities that meet the definition of an eligible security pursuant to 17 C.F.R. § 270.2a-7 and repurchase agreements that are collateralized by such U.S. Government securities in which direct investment may be made pursuant to paragraphs (1) and (3) of N.J.S.A. 5-15.1. These funds are also required to be rated by a nationally recognized statistical rating organization.
3. Any obligation that a federal agency or a federal instrumentality has issued in accordance with an act of Congress, which security has a maturity date not greater than 397 days from the date of purchase, provided that such obligation bears a fixed rate of interest not dependent on any index or other external factor;
4. Bonds or other obligations of the Local Unit or bonds or other obligations of school districts of which the Local Unit is a part or within which the school district is located.
5. Bonds or other obligations, having a maturity date not more than 397 days from date of purchase, approved by the Division of Local Government Services of the Department of Community Affairs by Local Units;
6. Local government investment pools that are fully invested in U.S. Government securities that meet the definition of eligible security pursuant to 17 C.F.R. § 270a-7 and repurchase agreements that are collateralized by such U.S. Government securities in which direct investment may be made pursuant to paragraphs (1) and (3) of N.J.S.A. 5-15.1. This type of investment is also required to be rated in the highest category by a nationally recognized statistical rating organization.
7. Deposits with the State of New Jersey Cash Management Fund established pursuant to section 1 of P.L. 1977, c.281 (C. 52:18A-90.4); or

NOTE 2: CASH AND CASH EQUIVALENTS (CONTINUED)

B. Investments (Continued)

8. Agreements for the repurchase of fully collateralized securities if:
 - a. the underlying securities are permitted investments pursuant to paragraphs (1) and (3) of this subsection;
 - b. the custody of collateral is transferred to a third party;
 - c. the maturity of the agreement is not more than 30 days;
 - d. the underlying securities are purchased through a public depository as defined in section 1 of P.L. 1970, c.236 (C. 17:19-41); and
 - e. a master repurchase agreement providing for the custody and security of collateral is executed.

The Borough of Manville had no investments outstanding at December 31, 2024.

Based upon the limitations set forth by New Jersey Statutes 40A:5-15.1 and existing investment practices, the Borough is generally not exposed to credit risks, custodial credit risks, concentration of credit risks and interest rate risk for its investments nor is it exposed to foreign currency risk for its deposits and investments.

NOTE 3: GOVERNMENTAL DEBT

The Local Bond Law, Chapter 40A:2, governs the issuance of bonds to finance general municipal capital expenditures. All bonds are retired in annual installments within the statutory period of usefulness. All bonds issued by the Borough are general obligation bonds, backed by the full faith and credit of the Borough. Bond Anticipation Notes, which are issued to temporarily finance capital projects, shall mature and be paid off within ten years or financed by the issuance of bonds.

SUMMARY OF MUNICIPAL DEBT

	<u>YEAR 2024</u>	<u>YEAR 2023</u>	<u>YEAR 2022</u>
Issued:			
General:			
Bonds, Notes and Loans	\$ 2,125,000.00	\$ 2,675,000.00	\$ 3,225,000.00
Less:			
Funds Temporarily Held to Pay			
Bonds and Notes - General Capital	35,329.40	35,329.40	35,329.40
Funds Temporarily Held to Pay			
Bonds and Notes - Trust Other	<u>3,604,416.10</u>		
<u>Net Debt Issued</u>	<u>\$ (1,514,745.50)</u>	<u>\$ 2,639,670.60</u>	<u>\$ 3,189,670.60</u>
Authorized But Not Issued:			
General - Bonds and Notes	\$ 3,177,459.37	\$ 1,352,459.37	\$ 1,432,459.37
Sewer Utility - Bonds and Notes	<u>135,000.00</u>	<u>135,000.00</u>	<u>135,000.00</u>
<u>Total Authorized But Not Issued</u>	<u>\$ 3,312,459.37</u>	<u>\$ 1,487,459.37</u>	<u>\$ 1,567,459.37</u>
NET BONDS AND NOTES ISSUED AND AUTHORIZED BUT NOT ISSUED	<u>\$ 1,797,713.87</u>	<u>\$ 4,127,129.97</u>	<u>\$ 4,757,129.97</u>

SUMMARY OF STATUTORY DEBT CONDITION ANNUAL DEBT STATEMENT

The summarized statement of debt condition which follows is prepared in accordance with the required method of setting up the Annual Debt Statement and indicates a statutory net debt of 0.134%.

	<u>GROSS DEBT</u>	<u>DEDUCTIONS</u>	<u>NET DEBT</u>
Sewer Utility Debt	\$ 135,000.00	\$ 135,000.00	\$
General Debt	<u>5,302,459.37</u>	<u>3,639,745.50</u>	<u>1,662,713.87</u>
	<u>\$ 5,437,459.37</u>	<u>\$ 3,774,745.50</u>	<u>\$ 1,662,713.87</u>

NET DEBT \$1,662,713.87 DIVIDED BY EQUALIZED VALUATION BASIS PER N.J.S.A. 40A:2-2, AS AMENDED, \$1,242,301,709.33 EQUALS 0.134%.

NOTE 3: GOVERNMENTAL DEBT (CONTINUED)

EQUALIZED VALUATION BASIS

2022 Equalized Valuation Basis of Real Property	\$ 1,104,875,422.00
2023 Equalized Valuation Basis of Real Property	1,251,849,398.00
2024 Equalized Valuation Basis of Real Property	<u>1,370,180,308.00</u>
	\$ <u>1,242,301,709.33</u>

BORROWING POWER UNDER N.J.S. 40A:2-6 AS AMENDED

Equalized Valuation Basis* - December 31, 2024	\$ <u>1,242,301,709.33</u>
3.5% of Equalized Valuation Basis	\$ 43,480,559.83
Net Debt	<u>1,662,713.87</u>
Remaining Borrowing Power	\$ <u>41,817,845.96</u>

*Equalized Valuation Basis is the average of the equalized valuation of real estate, including improvements, and the assessed valuation of Class II Railroad Property of the Borough of Manville for the last three (3) preceding years.

SCHOOL DEBT DEDUCTION

School debt is deductible up to the extent of 4% of the Average Equalized Assessed Valuation of real property for the Local School Districts.

LONG-TERM DEBT

GENERAL CAPITAL FUND

General Serial Bonds

\$5,435,000, General Improvement Bonds, due in annual installments from \$485,000 to \$600,000 due starting May 1, 2020 to May 1, 2028 at an interest rate of 3.000%	\$ <u>2,125,000.00</u>
<u>Total General Capital Debt</u>	\$ <u>2,125,000.00</u>

NOTE 3: GOVERNMENTAL DEBT (CONTINUED)

Bonds and Notes Authorized But Not Issued

At December 31, 2024, the Borough has authorized but not issued bonds and notes as follows:

General Capital Fund	<u>\$ 3,177,459.37</u>
Sewer Utility Capital Fund	<u>\$ 135,000.00</u>

SCHEDULE OF ANNUAL DEBT SERVICE FOR PRINCIPAL AND INTEREST FOR BONDED DEBT ISSUED AND OUTSTANDING DECEMBER 31, 2024

Calendar Year	<u>General Capital</u>		
	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
2025	\$ 550,000.00	\$ 55,500.00	\$ 605,500.00
2026	550,000.00	39,000.00	589,000.00
2027	525,000.00	22,875.00	547,875.00
2028	<u>500,000.00</u>	<u>7,500.00</u>	<u>507,500.00</u>
Total	<u>\$ 2,125,000.00</u>	<u>\$ 124,875.00</u>	<u>\$ 2,249,875.00</u>

SHORT-TERM DEBT

In accordance with NJSA 40A:2-8.1, a local unit may, in anticipation of the issuance of bonds, borrow money and issue notes if the bond ordinance or subsequent resolution so provides. Any such note shall be designated as a "bond anticipation note" and shall be subject to the following provisions:

- (1) every note shall contain a recital that it is issued for a period not exceeding one year and may be renewed from time to time for additional periods, none of which shall exceed one year;
- (2) all such notes, including renewals, shall mature and be paid not later than the first day of the fifth month following the close of the tenth fiscal year next following the date of the original notes; and
- (3) no such notes shall be renewed beyond the third anniversary date of the original notes unless an amount of such notes, at least equal to the first legally payable installment of the bonds in anticipation of which those notes are issued, is paid and retired on or before each subsequent anniversary date beyond which such notes are renewed from funds other than the proceeds of obligations.

The Borough did not have any Bond Anticipation Notes in 2024.

NOTE 3: GOVERNMENTAL DEBT (CONTINUED)

SHORT-TERM DEBT (CONTINUED)

In accordance with NJSA 40A:4 sections 64 through 73, in any fiscal year, in anticipation of the collection of taxes for such year, whether levied in such year, or in anticipation of other revenue for such year, the Borough may, by resolution, borrow money and issue its negotiable notes, each of which shall be designated by the fiscal year to which it pertains. The proceeds may be used to pay outstanding previous notes of same purpose, or for purposes provided for in the budget or for which taxes are levied or to be levied for in such year. The amount outstanding shall not exceed an amount certified as the gross borrowing power, and no such notes shall be authorized in excess of an amount certified as the net borrowing power. Tax anticipation notes may be renewed from time to time, but any note shall mature within 120 days after the beginning of the succeeding fiscal year, and bear an interest rate that does not exceed 6%. The Borough did not have any Tax Anticipation Notes in 2024.

NOTE 4: FUND BALANCES APPROPRIATED

Fund balances at December 31, 2024, which were appropriated and included as anticipated revenue in their own respective funds for the year ending December 31, 2025, were as follows:

Current Fund	\$ 2,310,000.00
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NOTE 5: PROPERTY TAXES

Property taxes attach as an enforceable lien on property as of January 1. Taxes are levied based on the final adoption of the current year municipal budget, and are payable in four installments on February 1, May 1, August 1 and November 1. The Borough bills and collects its own property taxes and also the taxes for the County and the Local School District. The collections and remittance of county and school taxes are accounted for in the Current Fund. Borough property tax revenues are recognized when collected in cash and any receivables are recorded with offsetting reserves on the balance sheet of the Borough's Current Fund:

Taxes Collected in Advance - Taxes collected in advance and recorded as cash liabilities in the financial statements are as follows:

	BALANCE DECEMBER 31, 2024	BALANCE DECEMBER 31, 2023
Prepaid Taxes	\$ <u>240,981.99</u>	\$ <u>220,424.20</u>

NOTE 6: PENSIONS PLANS

Substantially all eligible employees participate in the Public Employees' Retirement System (PERS), or the Police, Firemen's Retirement System (PFRS) or the Defined Contribution Retirement System (DCRP), which have been established by state statute and are administered by the New Jersey Division of Pensions and Benefits. The Division issues a publicly available financial report that includes the financial statements and required supplementary information for the Public Employees Retirement System, Police and Firemen's Retirement System and Consolidated Police and Firemen's Pension Fund. These reports may be obtained by writing to the Division of Pensions and Benefits, P.O. Box 295, Trenton, New Jersey, 08625 or are available online at www.nj.gov/treasury/pensions/annrpts.shtml.

Plan Descriptions

Public Employees' Retirement System (PERS) - The Public Employees' Retirement System (PERS) was established as of January 1, 1955, under the provisions of N.J.S.A. 43:15A, to provide retirement, death, disability and medical benefits to certain qualified members. The PERS is a cost-sharing multiple employer plan. Membership is mandatory for substantially, all full-time employees of the State of New Jersey or any county, municipality, school district or public agency, provided the employee is not required to be a member of another state-administered retirement system or other state pension fund or local jurisdiction's pension fund.

Police and Firemen's Retirement System (PFRS) - The Police and Firemen's Retirement System (PFRS) was established as of July 1, 1944, under the provisions of N.J.S.A. 43:16A, to provide retirement, death, and disability benefits to its members. The PFRS is a cost-sharing multiple-employer plan. Membership is mandatory for substantially, all full-time county and municipal police or firemen or officer employees with police powers appointed after June 30, 1944.

Defined Contribution Retirement Program (DCRP) - The Defined Contribution Retirement Program (DCRP) was established July 1, 2007, under the provisions of Chapter 92, P.L. 2007 and Chapter 103, P.L. 2007, and was expanded under the provisions of Chapter 89, P.L. 2009. The DCRP provides eligible employees and their beneficiaries with a tax-sheltered, defined contribution retirement benefit, along with life insurance coverage and disability coverage.

Vesting and Benefit Provisions

The vesting and benefit provisions for PERS are set by N.J.S.A. 43:15A and 43:36. All benefits vest after ten years of service, except for medical benefits, which vest after 25 years of service. Members may seek early retirement after achieving 25 years of service credit or they may elect deferred retirement after achieving ten years of service credit, in which case, benefits would begin the first day of the month after the member attains normal retirement age.

NOTE 6: PENSIONS PLANS

Vesting and Benefit Provisions (Continued)

The vesting and benefit provisions for PFRS are set by N.J.S.A. 43:16A and 43:36. All benefits vest after ten years of service, except for disability benefits, which vest after four years of service. Retirement benefits for age and service are available at age 55. Members may seek special retirement after achieving 25 years of creditable service or they may elect deferred retirement after achieving ten years of service.

Newly elected or appointed officials that have an existing DCRP account, or are a member of another State-administered retirement system are immediately vested in the DCRP. For newly elected or appointed officials that do not qualify for immediate vesting in the DCRP, employee and employer contributions are held during the initial year of membership. Upon commencing the second year of DCRP membership, the member is fully vested. However, if a member is not eligible to continue in the DCRP for a second year of membership, the member may apply for a refund of the employee contributions from the DCRP, while the employer contributions will revert back to the employer. Employees are required to contribute 5.5% of their base salary and employers contribute 3.0%.

Funding Policy

The contribution policy is set by PERS is set by N.J.S.A. 43:15A and contributions are required by active members and contributing employers. Plan members and employer contributions may be amended by State of New Jersey legislation. PERS provides for employee contributions of 7.50% of base salary. Employers are required to contribute at an actuarially determined rate. The actuarially determined contribution includes funding for cost-of-living adjustments, noncontributory death benefits, and post-retirement medical premiums.

The contribution policy for PFRS is set by N.J.S.A. 43:16A and requires contributions by active members and contributing employers. Plan member and employer contributions *may* be amended by State of New Jersey legislation. Employers are required to contribute at an actuarially determined rate. The annual employer contribution includes funding for basic retirement allowances, cost-of-living adjustments and noncontributory death benefits. PFRS members contributed at a rate of 10.00% of base salary.

Certain portions of the costs are contributed by the employees. The Borough's share of PERS and PFRS pension costs, which is based upon the annual billings received from the State, amounted to:

<u>YEAR</u>		<u>PERS</u>		<u>PFRS</u>		<u>DCRP</u>
2024	\$	327,582.00	\$	986,640.00	\$	-0-
2023		342,870.00		998,908.00		601.96
2022		320,490.00		858,535.00		6,266.20

Certain Borough employees are also covered by Federal Insurance Contribution Act.

NOTE 6: PENSION PLANS (CONTINUED)

Accounting and Financial Reporting for Pensions – GASB 68

The Governmental Accounting Standards Board (GASB) Statement No. 68 “Accounting and Financial Reporting for Public Employees Pensions” requires the State of New Jersey to calculate and allocate, for note disclosure purposes only, the unfunded net pension liability of Public Employees Retirement System (PERS) and the Police and Firemen’s Retirement System (PFRS) of the participating municipality as of December 31, 2024. The statement does not alter the amounts of funds that must be budgeted for pension payments under existing state law.

Under accounting principles and practices prescribed by the Division of Local Government Services, Department of Community Affairs, State of New Jersey, any unfunded net pension liability of the municipality, allocated by the State of New Jersey, is not required to be reported in the financial statements as presented and any pension contributions required to be paid are raised in that year’s budget and no liability is accrued at December 31, 2024.

Public Employees Retirement System (PERS)

At June 30, 2024, the State reported a net pension liability of \$2,634,995.00 for the Borough’s proportionate share of the total net pension liability. The total pension liability for the June 30, 2024 measurement date was determined by an actuarial valuation as of July 1, 2023, which was rolled forward to June 30, 2024. The Borough’s proportion of the net pension liability was based on a projection of the Borough’s long-term share of contributions to the pension plan relative to the projected contributions of all participating employers, actuarially determined. At June 30, 2024, the Borough’s proportion was .0193920063 percent, which was a decrease of 0.0040793444 percent from its proportion measured as of June 30, 2023.

For the year ended June 30, 2024, the State recognized an actuarially determined pension benefit of \$144,323.00 for the Borough’s proportionate share of the total pension expense. The pension expense recognized in the Borough’s financial statements based on the April 1, 2024 billing was \$313,161.

NOTE 6: PENSION PLANS (CONTINUED)

Accounting and Financial Reporting for Pensions - GASB 68 (Continued)

Public Employees Retirement System (PERS) (Continued)

At June 30, 2024, the State reported deferred outflows of resources and deferred inflows of resources related to PERS from the following sources:

	Deferred Outflow of Resources	Deferred Inflow of Resources
Differences between expected and actual experience	\$ 52,784.00	\$ 7,015.00
Changes of assumptions	3,273.00	29,980.00
Net difference between projected and actual earnings on pension plan investments		122,177.00
Changes in proportion and differences between Borough contributions and proportionate share of contributions	<u>4,785.00</u>	<u>791,528.00</u>
	<u>\$ 60,842.00</u>	<u>\$ 950,700.00</u>

Other local amounts reported by the State as the Borough's proportionate share of deferred outflows of resources and deferred inflows of resources related to pensions will be recognized in the State's actuarially calculated pension expense as follows:

<u>Year Ended June 30,</u>	<u>Amount</u>
2025	(\$269,223.60)
2026	(70,782.60)
2027	(207,151.60)
2028	(186,099.60)
2029	<u>(156,600.60)</u>
	<u><u>(\$889,858.00)</u></u>

NOTE 6: PENSION PLANS (CONTINUED)

Accounting and Financial Reporting for Pensions - GASB 68 (Continued)

Public Employees Retirement System (PERS) (Continued)

Actuarial Assumptions

The collective total pension liability for the June 30, 2024 measurement date was determined by an actuarial valuation as of July 1, 2023, which rolled forward to June 30, 2024. These actuarial valuations used the following assumptions:

Inflation

Price	2.75%
Wage	3.25%

Salary Increases	2.75-6.55%
	Based on Years of Service

Investment Rate of Return	7.00%
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Pre-retirement mortality rates were based on the Pub-2010 General Below-Median Income Employee mortality table with an 82.2% adjustment for males and 101.4% adjustment for females, and with future improvement from the base year of 2010 on a generational basis. Post-retirement mortality rates were based on the Pub-2010 General Below-Median Income Healthy Retiree mortality table with a 91.4% adjustment for males and 99.7% adjustment for females, and with future improvement from the base year of 2010 on a generational basis. Disability retirement rates used to value disabled retirees were based on the Pub-2010 Non-Safety Disabled Retiree mortality table with a 127.7% adjustment for males and 117.2% adjustment for females, and with future improvement from the base year of 2010 on a generational basis. Mortality improvement is based on Scale MP-2021.

The actuarial assumptions used in the July 1, 2023 valuation were based on the results of an actuarial experience study for the period July 1, 2018 to June 30, 2021.

NOTE 6: PENSION PLANS (CONTINUED)

Accounting and Financial Reporting for Pensions - GASB 68 (Continued)

Public Employees Retirement System (PERS) (Continued)

Actuarial Assumptions (Continued)

Long-Term Rate of Return

In accordance with State statute, the long-term expected rate of return on plan investments (7.00% at June 30, 2024) is determined by the State Treasurer, after consultation with the Directors of the Division of Investment and Division of Pensions and Benefits, the board of trustees and the actuaries. The long-term expected rate of return was determined using a building block method in which best-estimate ranges of expected future real rates of return (expected returns, net of pension plan investment expense and inflation) are developed for each major asset class. These ranges are combined to produce the long-term expected rate of return by weighting the expected future real rates of return by the target asset allocation percentage and by adding expected inflation. Best estimates of arithmetic rates of return for each major assets class included in PERS's target assets allocation as of June 30, 2024 asset are summarized in the following table:

<u>Assets Class</u>	<u>Target Allocation</u>	<u>Long-Term Expected Real Rate of Return</u>
US Equity	28.00%	8.63%
Non-U.S. Developed Market Equity	12.75%	8.85%
International Small Cap Equity	1.25%	8.85%
Emerging Market Equity	5.50%	10.66%
Private Equity	13.00%	12.40%
Real Estate	8.00%	10.95%
Real Assets	3.00%	8.20%
High Yield	4.50%	6.74%
Private Credit	8.00%	8.90%
Investment Grade Credit	7.00%	5.37%
Cash Equivalents	2.00%	3.57%
U.S. Treasury's	4.00%	3.57%
Risk Mitigation Strategies	3.00%	7.10%

NOTE 6: PENSION PLANS (CONTINUED)

Accounting and Financial Reporting for Pensions - GASB 68 (Continued)

Public Employees Retirement System (PERS) (Continued)

Discount Rate

The discount rate used to measure the total pension liability was 7.00% as of June 30, 2024. The projection of cash flows used to determine the discount rate assumed that contributions from plan members will be made at the current member contribution rates and that contributions from employers and the nonemployer contributing entity will be based on 100% of the actuarially determined contributions for the State employer and 100% of actuarially determined contributions for the local employers. Based on those assumptions, the plan's fiduciary net position was projected to be available to make all projected future benefit payments of current plan members. Therefore, the long-term expected rate of return on plan investments was applied to all projected benefit payments in determining the total pension liability.

Sensitivity of the Borough's proportionate share of net pension liability to changes in the discount rate

The following presents the Borough's proportionate share of the net pension liability of the participating employers as of June 30, 2024 respectively, calculated using the discount rate as disclosed above as well as what the Borough's proportionate share of the net pension liability would be if it was calculated using a discount rate that is 1-percentage point lower or 1-percentage point higher than the current rate:

	June 30, 2024		
	1% Decrease <u>6.00%</u>	At Current Discount Rate <u>7.00%</u>	1% Increase <u>8.00%</u>
Borough's proportionate share of the pension liability	\$3,501,260.00	\$2,634,995.00	\$1,897,808.00

NOTE 6: PENSION PLANS (CONTINUED)

Accounting and Financial Reporting for Pensions - GASB 68 (Continued)

Public Employees Retirement System (PERS) (Continued)

Special Funding Situation

In accordance with N.J.S.A. 43:16A-15, local participating employers are responsible for their own contributions based on actuarially determined amounts, except where legislation was passed which legally obligated the State if certain circumstances occurred. For PERS, the legislation which legally obligates the State is found in Chapter 133, P.L. 2001. This special funding situation is due to the State paying the additional normal cost related to benefit improvements from Chapter 133. Previously, this additional normal cost was paid from the Benefit Enhancement Fund (BEF). As of June 30, 2024, there is no net pension liability associated with this special funding situation as there was no accumulated difference between the annual additional normal cost under the special funding situation and the actual State contribution through the valuation date.

The amounts contributed by the State on behalf of the Borough under this legislation is considered to be a special funding situation as defined by GASB Statement No. 68, and the State is treated as a nonemployer contributing entity. Since the Borough does not contribute under this legislation directly to the plan (except for employer specific financed amounts), there is no net pension liability or deferred outflows or inflows to disclose in the notes to the financial statements of the Borough related to this legislation.

The non-employer contributing entities' total proportionate share of the non-employer contribution that is associated with the Borough as of June 30, 2024 was 0.0194815987% which was a decrease of 0.0040788657 percent from its proportion measured as of June 30, 2024. The non-employer contributing entities' contribution and employer pension expense and related revenue for the years ended June 30, 2024 and June 30, 2023 was \$8,498.00 and \$10,602.00, respectively.

Pension plan fiduciary net position

Detailed information about the pension plan's fiduciary net position is available in the separately issued Financial Report for the State of New Jersey Public Employees Retirement System (PERS). The report may be obtained at State of New Jersey Division of Pensions and Benefits P.O. Box 295 Trenton, New Jersey 08625-0295 <http://www.state.nj.us/treasury/pensions>.

NOTE 6: PENSION PLANS (CONTINUED)

Accounting and Financial Reporting for Pensions - GASB 68 (Continued)

Police and Firemen's Retirement System (PFRS)

At June 30, 2024, the State reported a net pension liability of \$7,810,007.00 for the Borough's proportionate share of the total PFRS net pension liability. The total pension liability for the June 30, 2024 measurement date was determined by an actuarial valuation as of July 1, 2023, which was rolled forward to June 30, 2024. The Borough's proportion of the net pension liability was based on a projection of the Borough's long-term share of contributions to the pension plan relative to the projected contributions of all participating employers, actuarially determined.

At June 30, 2024, the Borough's proportion was 0.0756300000 percent, which was a decrease of 0.0042335000 percent from its proportion measured as of June 30, 2023.

For the year ended June 30, 2024, the State recognized an actuarially determined pension expense of \$282,417.00. The pension expense recognized in the Borough's financial statements based on the April 1, 2024 billing was \$950,431.00.

At June 30, 2024, the State reported deferred outflows of resources and deferred inflows of resources related to PFRS from the following sources:

	Deferred Outflow of <u>Resources</u>	Deferred Inflow of <u>Resources</u>
Differences between expected and actual experience	\$ 492,024.00	\$ 267,371.00
Changes of assumptions	12,346.00	229,367.00
Net difference between projected and actual earnings on pension plan investments		61,127.00
Changes in proportion and differences between Borough contributions and proportionate share of contributions	<u>703,485.00</u>	<u>533,785.00</u>
	<u>\$ 1,207,855.00</u>	<u>\$ 1,091,650.00</u>

NOTE 6: PENSION PLANS (CONTINUED)

Accounting and Financial Reporting for Pensions - GASB 68 (Continued)

Police and Firemen's Retirement System (PFRS) (Continued)

Other amounts reported as deferred outflows of resources and deferred inflows of resources related to pensions will be recognized in pension expense as follows:

Year Ended		<u>Amount</u>
<u>June 30</u>		
2025	\$	(344,359.00)
2026		469,829.00
2027		(75,463.00)
2028		(16,864.00)
2029		79,136.00
Thereafter		<u>3,926.00</u>
	\$	<u>116,205.00</u>

Actuarial Assumptions

The total pension liability for the June 30, 2024 measurement date was determined by an actuarial valuation as of July 1, 2023, which rolled forward to June 30, 2024. This actuarial valuation used the following assumptions:

Inflation	
Price	2.75%
Wage	3.25%
Salary Increases	All future years 3.25-16.25% Based on years of Service
Investment Rate of Return	7.00%

Employee mortality rates were based on the Pubs-2010 Safety Employee amount-weighted mortality table (sex-specific), projected generationally from 2010 with Scale MP-2021 mortality projection. For healthy annuitants, mortality rates were based on the Pubs-2010 Safety Retiree Below Median amount-weighted mortality table (sex-specific), projected generationally from 2010 with Scale MP-2021 mortality projection. Disability rates were 144% of the Pub-2010 Safety Disabled Retiree amount weighted mortality table for males and 100% for females, projected generationally from 2010 with Scale MP-2021 mortality projection.

The actuarial assumptions used in the July 1, 2023 valuation were based on the results of an actuarial experience study for the period July 1, 2018 to June 30, 2021.

NOTE 6: PENSION PLANS (CONTINUED)

Accounting and Financial Reporting for Pensions - GASB 68 (Continued)

Police and Firemen's Retirement System (PFRS) (Continued)

Long-Term Rate of Return

In accordance with State statute, the long-term expected rate of return on plan investments (7.00 percent at June 30, 2024) is determined by the State Treasurer, after consultation with the Directors of the Division of Investment and Division of Pensions and Benefits, the board of trustees and the actuaries. The long-term expected rate of return was determined using a building block method in which best-estimate ranges of expected future real rates of return (expected returns, net of pension plan investment expense and inflation) are developed for each major asset class. These ranges are combined to produce the long-term expected rate of return by weighting the expected future real rates of return by the target asset allocation percentage and by adding expected inflation. Best estimates of arithmetic rates of return for each major asset class included in PFRS's target asset allocation as of June 30, 2024 are summarized in the following table:

<u>Assets Class</u>	<u>Target Allocation</u>	<u>Long-Term Expected Real Rate of Return</u>
U.S. Large-Cap Equity	24.00%	6.90%
U.S. Small/Mid Cap Equity	4.00%	7.40%
Non-U.S. Developed Large-Cap Equity	9.50%	6.70%
Non-U.S. Developed Small Cap Equity	2.00%	7.50%
Emerging Markets Large-Cap Equity	6.00%	9.60%
Emerging Markets Small-Cap Equity	1.50%	9.60%
U.S. Treasury Bond	7.00%	4.10%
U.S. Corporate Bond	5.00%	5.90%
U.S. Mortgage-Backed Securities	5.00%	4.40%
Global Multisector Fixed Income	6.00%	6.50%
Cash	2.00%	3.40%
Real Estate Core	3.00%	5.10%
Real Estate Non-Core	4.00%	6.50%
Infrastructure	3.00%	7.00%
Private Debt/Credit	8.00%	9.10%
Private Equity	10.00%	10.10%

NOTE 6: PENSION PLANS (CONTINUED)

Accounting and Financial Reporting for Pensions - GASB 68 (Continued)

Police and Firemen's Retirement System (PFRS) (Continued)

Discount Rate

The discount rate used to measure the total pension liability was 7.00% as of both June 30, 2024. The projection of cash flows used to determine the discount rate assumed that contributions from plan members will be made at the current member contribution rates and that contributions from employers and the non-employer contributing entity will be based on 100% of the actuarially determined contributions for the State employer and 100% of actuarially determined contributions for the local employers. Based on those assumptions, the plan's fiduciary net position was projected to be available to make all projected future benefit payments of current plan members. Therefore, the long-term expected rate of return on plan investments was applied to all projected benefit payments to determine the total pension liability.

Sensitivity of the Borough's proportionate share of the net pension liability to changes in the discount rate

The following presents the Borough's proportionate share of the net pension liability of the participating employers as of June 30, 2024, calculated using the discount rate as disclosed above as well as what the Borough's proportionate share of the net pension liability would be if it was calculated using a discount rate that is 1-percentage point lower or 1- percentage point higher than the current rate:

	June 30, 2024		
	1% Decrease <u>6.00%</u>	At Current Discount Rate <u>7.00%</u>	1% Increase <u>8.00%</u>
Borough's proportionate share of the PFRS pension liability	\$11,158,763.00	\$7,810,007.00	\$5,021,228.00

NOTE 6: PENSION PLANS (CONTINUED)

Accounting and Financial Reporting for Pensions - GASB 68 (Continued)

Police and Firemen's Retirement System (PFRS) (Continued)

Special Funding Situation

In accordance with N.J.S.A. 43:16A-15, local participating employers are responsible for their own contributions based on actuarially determined amounts, except where legislation was passed which legally obligated the State if certain circumstances occurred. The legislation which legally obligates the State is as follows: Chapter 8, P.L. 2000, Chapter 318, P.c. 2001, Chapter 86, P.L. 2001, Chapter 511, P.L. 1991, Chapter 109, P.c. 1979, Chapter 247, P.L. 1993 and Chapter 201, P.L. 2001. The amounts contributed by the State on behalf of the Borough under this legislation is considered to be a special funding situation as defined by GASB Statement No. 68, and the State is treated as a nonemployer contributing entity. Since the Borough does not contribute under this legislation directly to the plan (except for employer specific financed amounts), there is no net pension liability or deferred outflows or inflows to disclose in the notes to the financial statements of the Borough related to this legislation.

The non-employer contributing entities' total proportionate share of the collective net pension liability that is associated with the Borough as of December 31, 2024 and 2023 is 0.0756299900% and 0.0713966300% respectively, the non-employer contributing entities' contribution for the year ended June 30, 2024 and 2023 was \$177,133.00 and \$166,229.00, respectively and the employer pension expense and related revenue for the year ended June 30, 2024 and 2023 was \$177,133.00 and \$166,229.00, respectively.

At June 30, 2024 and 2023, the State's proportionate share of the net pension liability attributable to the Borough for the PFRS special funding situation is \$1,539,726.00 and \$1,453,538.00, respectively.

At June 30, 2024, the Borough's and State of New Jersey's proportionate share of the PFRS net pension liability were as follows:

Borough's Proportionate Share of Net Pension Liability	\$7,810,007.00
State of New Jersey Proportionate Share of Net Pension Liability Associated with the Borough	<u>1,539,726.00</u>
	<u><u>\$9,349,733.00</u></u>

Pension plan fiduciary net position

Detailed information about the pension plan's fiduciary net position is available in the separately issued Financial Report for the State of New Jersey Police and Firemen's Retirement System (PFRS). The report may be obtained at State of New Jersey Division of Pensions and Benefits P.O. Box 295 Trenton, New Jersey 08625-0295 <http://www.state.nj.us/treasury/pensions>.

NOTE 7: COMPENSATED ABSENCES

Under the existing policy of the Borough, employees are allowed to accumulate unused sick pay over the life of their working careers which may be taken as time off at a later date. The accumulated cost of such unpaid compensation is not required to be reported in the financial statements as presented and has not been determined, but is probably material. The Borough annually appropriates the amounts that are required to be paid in that year's budget and no liability is accrued at December 31, 2024.

NOTE 8: LITIGATION

The Borough is involved in several pending legal proceedings, the impact on the financial statements of which, either individually or in the aggregate, in the opinion of the Borough's legal counsel would not be material.

NOTE 9: CONTINGENT LIABILITIES

The Borough participates in several federal and state financial assistance grant programs. Entitlement to the funds is generally conditional upon compliance with terms and conditions of the grant agreements and applicable regulations, including the expenditures of funds for eligible purposes. Findings and questioned costs, if any, relative to federal and state financial assistance programs will be discussed in detail in Part II of the 2024 audit report. In addition, these programs are also subject to compliance and financial audits by the grantors or their representatives. As of December 31, 2024, the Borough does not believe that any material liabilities will result from such audits.

NOTE 10: TAX APPEALS

There are several tax appeals filed requesting a reduction of assessments for 2024 and prior years. Any reduction in assessed valuation will result in a refund of prior year's taxes in the year of settlement, which may be funded from tax revenues through the establishment of a reserve or by the issuance of refunding bonds per N.J.S.A. 40A:2-51. The balance in the reserve at December 31, 2024 is \$600,000.00.

NOTE 11: RISK MANAGEMENT

The Borough is exposed to various risks of loss related to torts; theft of, damage to, and destruction of assets; errors and omissions; injuries to employees; and natural disasters. The Borough maintains commercial insurance coverage covering each of those risks of loss. Management believes such coverage is sufficient to preclude any significant uninsured losses to the Borough. Settled claims have not exceeded this commercial coverage in any of the past three fiscal years.

New Jersey Unemployment Compensation Insurance - The Borough has elected to fund its New Jersey Unemployment Compensation Insurance under the "Benefit Reimbursement Method". Under this plan, the Borough is required to reimburse the New Jersey Unemployment Trust Fund for benefits paid to its former employees and charged to its account with the State. The Borough is billed quarterly for amounts due to the State. Below is a summary of Borough contributions, employee contributions, reimbursements to the State for benefits paid, and the ending balance of the Borough's expendable trust fund for the current and previous two years:

Fiscal Year	Interest Earned	Contributions		Amount Reimbursed	Ending Balance
		Employer	Employee		
2024	\$ 853.25	\$ 10,000.00	\$ 9,231.86	\$ 97,235.59	\$ 28,094.14
2023	1,382.45		9,281.84	23,499.72	105,244.62
2022	324.70		7,853.01	7,535.11	118,080.05

NOTE 12: INTERFUND RECEIVABLES AND PAYABLES

The following interfund balances remained on the balance sheet at December 31, 2024:

FUND	INTERFUND RECEIVABLE	INTERFUND PAYABLE
Current Fund	\$ 803,055.37	\$
Grant Fund		735,343.84
Trust Other Fund		44,715.96
Sewer Utility Operating Fund		22,995.57
	<u>\$ 803,055.37</u>	<u>\$ 803,055.37</u>

All Interfund balances resulted from the time lag between the dates that payments between funds are made. All interfund balances will be liquidated within one year.

NOTE 13: DEFERRED COMPENSATION PLAN

The Borough offers its employees a deferred compensation plan created in accordance with Internal Revenue Code Section 457. The plan, available to all Borough employees, permits them to defer a portion of their salaries until future years. The Borough does not make any contribution to the plan. The deferred compensation is not available to employees until retirement, death, disability, termination or financial hardships.

The Borough has engaged a private contractor to administer the plan.

The accompanying financial statements do not include the Borough's Deferred Compensation Plan activities.

NOTE 14: LENGTH OF SERVICE AWARDS PROGRAM

The Borough of Manville adopted an ordinance establishing a Length of Service Awards Program for the members of the Manville Fire Department and the Manville First Aid/Rescue Squad pursuant to N.J.S.A. 40A:14-183 *et seq.*

Under this program, each volunteer of the Manville Fire Department that performs the minimum amount of service will have an annual amount up to \$1,150.00 deposited into a tax deferred income account that will earn interest for the volunteer. Each volunteer of the Manville First Aid/Rescue Squad that performs the minimum amount of service will have an amount up to \$1,150.00 deposited into a tax deferred income account for the volunteer. The Borough's budgeted costs amounted to \$14,000.00 in 2024, \$14,000.00 in 2023 and \$14,000.00 in 2022.

The accompanying financial statements do not include the Borough's Length of Service Awards Program's activities. The Borough's Length of Service Awards Program's financial statements are contained in a separate review report, as required by state regulations.

NOTE 15: ACCOUNTING AND FINANCIAL REPORTING FOR POSTEMPLOYMENT BENEFITS OTHER THAN PENSIONS – GASB 75

As discussed in Note 1, as of the date of this report the information for the period ended June 30, 2024, for OPEB was not available, therefore the information dated June 30, 2023 is disclosed.

Plan Description and Benefits Provided

The State Health Benefit Local Government Retired Employees Plan (the Plan) is a cost-sharing multiple-employer defined benefit other postemployment benefit (OPEB) plan with a special funding situation. It covers employees of local government employers that have adopted a resolution to participate in the Plan. The Plan meets the definition of an equivalent arrangement as defined in paragraph 4 of GASB Statement No. 75, *Accounting and Financial Reporting for the Postemployment Benefits Other Than Pensions*; therefore, assets are accumulated to pay associated benefits.

The Plan provides medical and prescription drug coverage to retirees and their covered dependents of the employers. Under the provisions of Chapter 88, P.L. 1974 and Chapter 48, P.L. 1999, local government employers electing to provide postretirement medical coverage to their employees must file a resolution with the Division. Under Chapter 88, local employers elect to provide benefit coverage based on the eligibility rules and regulations promulgated by the State Health Benefits Commission. Chapter 48 allows local employers to establish their own age and service eligibility for employer paid health benefits coverage for retired employees.

Under Chapter 48, the employer may assume the cost of postretirement medical coverage for employees and their dependents who: 1) retired on a disability pension; or 2) retired with 25 or more years of service credit in a State or locally administered retirement system and a period of service of up to 25 years with the employer at the time of retirement as established by the employer; or 3) retired and reached the age of 65 with 25 or more years of service credit in a State or locally administered retirement system and a period of service of up to 25 years with the employer at the time of retirement as established by the employer; or 4) retired and reached age 62 with at least 15 years of service with the employer. Further, the law provides that the employer paid obligations for retiree coverage may be determined by means of a collective negotiations' agreement.

In accordance with Chapter 330, P.L. 1997, which is codified in N.J.S.A 52: 14-17.32i, the State provides medical and prescription coverage to local police officers and firefighters, who retire with 25 years of service or on a disability from an employer who does not provide postretirement medical coverage. Local employers were required to file a resolution with the Division in order for their employees to qualify for State-paid retiree health benefits coverage under Chapter 330.

The State also provides funding for retiree health benefits to survivors of local police officers and firefighters who die in the line of duty under Chapter 271, P.L.1989.

NOTE 15: ACCOUNTING AND FINANCIAL REPORTING FOR POSTEMPLOYMENT BENEFITS OTHER THAN PENSIONS – GASB 75 (CONTINUED)

Plan Description and Benefits Provided (Continued)

Pursuant to Chapter 78, P.L., 2011, future retirees eligible for postretirement medical coverage who have less than 20 years of creditable service on June 28, 2011 will be required to pay a percentage of the cost of their health care coverage in retirement provided they retire with 25 or more years of pension service credit. The percentage of the premium for which the retiree will be responsible will be determined based on the retiree's annual retirement benefit and level of coverage.

Total Net OPEB Liability

At June 30, 2023, the Plan reported a Liability of \$12,008,834.00 for the Borough's proportionate share of the collective Net OPEB Liability. The total Net OPEB Liability measured as of June 30, 2023 was determined by an actuarial valuation as of June 30, 2022, which was rolled forward to June 30, 2023.

The Borough's proportion of the Net OPEB Liability was based on the ratio of the plan members of an individual employer to the total members of the Plan's nonspecial funding situation during the measurement period July 1, 2022 through June 30, 2023.

At June 30, 2023, the Borough's proportion was 0.080024 percent, which was an increase of 0.016968 percent from its proportion measured as of June 30, 2022.

For the year ended June 30, 2023, the State reported OPEB benefit of \$449,865.00. This OPEB benefit was based on the OPEB plans June 30, 2023 measurement date.

At June 30, 2023, the State reported deferred outflows of resources and deferred inflows of resources related to OPEB from the following sources:

	<u>Deferred Outflow of Resources</u>	<u>Deferred Inflow of Resources</u>
Differences between expected and actual experience	\$553,785.00	\$3,261,207.00
Changes of assumptions	1,555,595.00	3,394,513.00
Net difference between projected and actual earnings on OPEB plan investments		1,981.00
Changes in proportion	<u>6,526,103.00</u>	<u>1,144,042.00</u>
	<u>\$8,635,483.00</u>	<u>\$7,801,743.00</u>

NOTE 15: ACCOUNTING AND FINANCIAL REPORTING FOR POSTEMPLOYMENT BENEFITS OTHER THAN PENSIONS – GASB 75 (CONTINUED)

Other local amounts reported by the State as the Borough’s proportionate share of deferred outflows of resources and deferred inflows of resources related to OPEB will be recognized in the State’s actuarially calculated OPEB (benefit)/expense as follows:

Year Ended	Amount
<u>June 30,</u>	
2024	(\$285,982.80)
2025	(39,474.80)
2026	472,736.20
2027	793,430.20
2028	505,201.20
Thereafter	<u>(612,170.00)</u>
	<u><u>\$833,740.00</u></u>

Actuarial Assumptions and Other Inputs

The actuarial assumptions vary for each plan member depending on the pension plan the member is enrolled in. This actuarial valuation used the following actuarial assumptions, applied to all periods in the measurement:

Salary Increases:

Public Employees Retirement System (PERS):

Initial Fiscal Year Applied
 Rate for All Future Years 2.75% to 6.55%

Police and Firemen’s Retirement System (PFRS):

Rate for All Future Years 3.25% to 16.25%

NOTE 15: ACCOUNTING AND FINANCIAL REPORTING FOR POSTEMPLOYMENT BENEFITS OTHER THAN PENSIONS – GASB 75 (CONTINUED)

Actuarial Assumptions and Other Inputs (Continued)

Mortality:	
PERS	Pub-2010 General classification headcount weighted mortality with fully generational mortality improvement projections from the central year using scale MP-2021
PFRS	Pub-2010 Safety classification headcount weighted mortality with fully generational mortality improvement projections from the central year using scale MP-2021

* Salary increases are based on years of service within the respective plan.

Actuarial assumptions used in the July 1, 2022 valuation were based on the results of the PFRS and PERS experience studies prepared for July 1, 2018 to June 30, 2021.

100% of active members are considered to participate in the Plan upon retirement.

Discount Rate

The discount rate for June 30, 2023 was 3.65%. This represents the municipal bond return rate as chosen by the State. The source is the Bond Buyer Go 20-Bond Municipal Bond Index, which includes tax-exempt general obligation municipal bonds with an average rating of AA/Aa or higher. As the long-term rate of return is less than the municipal bond rate, it is not considered in the calculation of the discount rate, rather the discount rate is set at the municipal bond rate.

Health Care Trend Assumption

For Pre-Medicare medical benefits, the trend rate is initially 6.50% and decreases to a 4.50% long-term trend rate after nine years. For post-65 medical benefits PPO, the trend rate is increasing to 14.8% in fiscal year 2026 and decreases to 4.50% in fiscal year 2033. For HMO, the trend rate is increasing to 17.4% in fiscal year 2026 and decreases to 4.50% in fiscal year 2033. For prescription drug benefits, the initial trend rate is 9.5% and decreases to a 4.50% long-term trend rate after seven years. For the Medicare Part B reimbursement, the trend rate is 5.00%.

NOTE 15: ACCOUNTING AND FINANCIAL REPORTING FOR POSTEMPLOYMENT BENEFITS OTHER THAN PENSIONS – GASB 75 (CONTINUED)

Sensitivity of the Borough’s Proportionate Share of the Net OPEB Liability to Changes in the Discount Rate

The following presents the Net OPEB Liability associated with the Borough as of June 30, 2023, calculated using the discount rate as disclosed above as well as what the Net OPEB Liability would be if it was calculated using a discount rate that is 1 -percentage point lower or 1-percentage point higher than the current rate:

	June 30, 2023		
	<u>1.00% Decrease (2.65%)</u>	<u>At Discount Rate (3.65%)</u>	<u>1.00% Increase (4.65%)</u>
Borough's proportionate share of the Net OPEB Liability	\$13,910,060.00	\$12,008,832.00	\$10,479,590.00

Sensitivity of the Borough’s Proportionate Share of the Net OPEB Liability to Changes in Healthcare Trends

The following presents the total Net OPEB Liability associated with the Borough as of June 30, 2023, calculated using the healthcare trend rate as disclosed above as well as what the Net OPEB Liability would be if it was calculated using a healthcare trend rate that is 1-percentage point lower or 1-percentage point higher than the current rate:

	June 30, 2023		
	<u>1.00% Decrease</u>	<u>Healthcare Cost Trend Rate</u>	<u>1.00% Increase</u>
Borough's proportionate share of the Net OPEB Liability	\$10,206,100.00	\$12,008,832.00	\$14,316,890.00

NOTE 15: ACCOUNTING AND FINANCIAL REPORTING FOR POSTEMPLOYMENT BENEFITS OTHER THAN PENSIONS – GASB 75 (CONTINUED)

Special Funding Situation

The Borough, by resolution of the governing body, has elected to provide postretirement medical coverage to certain employees under the provisions of Chapter 330, P.L. 1997.

Under Chapter 330, P.L. 1997, the State shall pay the premium or periodic charges for the qualified local police and firefighter retirees and dependents equal to 80 percent of the premium or periodic charge for the category of coverage elected by the qualified retiree under the State managed care plan or a health maintenance organization participating in the program providing the lowest premium or periodic charge.

The State also provides funding for retiree health benefits to survivors of local police officers and firefighters who die in the line of duty under Chapter 271, P.L.1989.

Therefore, these employers are considered to be in a special funding situation as defined by GASB Statement No 75 and the State is treated as a nonemployer contributing entity. Since the local participating employers do not contribute under this legislation directly to the plan, there is no net Net OPEB Liability, deferred outflows of resources or deferred inflows of resources to report in the financial statements of the local participating employers related to this legislation.

The non-employer contributing entities' total proportionate share of the collective net pension liability that is associated with the Borough as of December 31, 2023 and 2022 is 0.071109% and 0.091241% respectively, and the employer pension expense and related revenue for the year ended June 30, 2023 and 2022 was \$2,481,059.00 and \$3,078,298.00, respectively.

At June 30, 2023 and 2022, the State's proportionate share of the net OPEB liability attributable to the Township for the special funding situation is \$2,481,059.00 and \$3,078,298.00 respectively.

At June 30, 2023, the Borough's and State of New Jersey's proportionate share of the Net OPEB Liability were as follows:

Borough's proportionate share of the Net OPEB Liability	\$12,008,834.00
State of New Jersey's proportionate share of Net OPEB Liability associated with the Borough	<u>2,481,059.00</u>
	<u>\$14,489,893.00</u>

NOTE 15: ACCOUNTING AND FINANCIAL REPORTING FOR POSTEMPLOYMENT BENEFITS OTHER THAN PENSIONS – GASB 75 (CONTINUED)

OPEB Plan Fiduciary Net Position

Detailed information about the OPEB plan’s fiduciary net position is available in the separately issued Financial Report for the State of New Jersey State Health Benefits Local Government Retired Employees Plan. The report may be obtained at State of New Jersey Division of Pensions and Benefits P.O. Box 295 Trenton, New Jersey 08625-0295 <http://www.state.nj.us/treasury/pensions>.

NOTE 16: DEFERRED CHARGES TO BE RAISED IN SUCCEEDING YEAR'S BUDGET

Certain expenditures are required to be deferred to budgets of succeeding years. At December 31, 2024 the following deferred charges are shown on the balance sheets of the various funds:

	<u>BALANCE DECEMBER 31, 2024</u>	<u>RAISED IN 2025 BUDGET</u>	<u>BALANCE TO SUCCEEDING BUDGETS</u>
Current Fund:			
Special Emergency Authorizations:			
Hurricane Ida	\$ 250,000.00	\$ 250,000.00	\$ -
Codification of Ordinances	<u>36,085.00</u>		<u>36,085.00</u>
	<u>\$ 286,085.00</u>	<u>\$ 250,000.00</u>	<u>\$ 36,085.00</u>

NOTE 17: FIXED ASSETS

Below is a summary of the General Fixed Assets Account Group for the year ended December 31, 2024:

	<u>Balance December 31, 2023</u>	<u>Additions</u>	<u>Balance December 31, 2024</u>
Land	\$ 13,536,350.00	\$	\$ 13,536,350.00
Buildings	7,734,150.00		7,734,150.00
Machinery and Equipment	<u>8,797,444.59</u>	<u>235,874.41</u>	<u>9,033,319.00</u>
	<u>\$ 30,067,944.59</u>	<u>\$ 235,874.41</u>	<u>\$ 30,303,819.00</u>

NOTE 18: SUBSEQUENT EVENTS

The Borough has evaluated subsequent events occurring after the financial statement date through September 16, 2025 which is the date the financial statements were available to be issued. Based upon this evaluation, the Borough has determined that no subsequent events need to be disclosed.

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BOROUGH OF MANVILLE
SUPPLEMENTARY SCHEDULES – ALL FUNDS
YEAR ENDED DECEMBER 31, 2024

BOROUGH OF MANVILLE

CURRENT FUND

SCHEDULE OF CASH - TREASURER

<u>REF.</u>	<u>CURRENT FUND</u>	<u>CURRENT FUND</u>	<u>GRANT FUND</u>
A		\$ 6,108,715.88	\$
Balance, December 31, 2023			
Increased by Receipts:			
A-5	\$ 30,740,309.33		\$
A-15	2,798,240.63		
A-12	2,464,354.69		
A-2	273,279.78		
A-8	52,900.00		
A-13:A-25	636,897.98		536,456.88
A-6	500.00		
A-26			532,570.96
A-24:A-29			104,327.02
A-14	<u>519,352.60</u>		
		\$ 37,486,835.01	<u>1,173,354.86</u>
		\$ 43,595,550.89	\$ 1,173,354.86
Decreased by Disbursements:			
A-3	\$ 12,517,760.37		\$
A-20	806,875.62		
A-19	15,656,016.00		
A-18	4,781,812.66		
A-16	21,821.20		
A-27			
A-6	200.00		536,456.88
A-13:A-25	663,576.82		
A-14	460,103.82		636,897.98
A-1	50,805.21		
A-2	<u>100.50</u>		
		\$ 34,959,072.20	\$ 1,173,354.86
A		<u>\$ 8,636,478.69</u>	
Balance, December 31, 2024			

BOROUGH OF MANVILLE

CURRENT FUND

SCHEDULE OF CASH - COLLECTOR

	<u>REF.</u>			
Increased by Receipts:				
Property Taxes Receivable	A-9	\$	30,299,432.14	
Tax Overpayments	A-16		86,081.28	
Prepaid Taxes	A-17		240,666.32	
Tax Title Liens	A-10		3,056.27	
Revenue Accounts Receivable	A-12		109,283.32	
Miscellaneous Revenue Not Anticipated	A-2		<u>1,790.00</u>	
				\$ 30,740,309.33
Decreased by Disbursements:				
Payments to Treasurer	A-4			\$ <u><u>30,740,309.33</u></u>

"A-6"

BOROUGH OF MANVILLE

CURRENT FUND

SCHEDULE OF PETTY CASH FUND

<u>DEPARTMENT</u>	BALANCE DECEMBER 31, 2023	CASH DISBURSEMENTS	CASH RECEIPTS
Clerk	\$ 300.00	\$	\$ 300.00
Police		200.00	200.00
	<u>\$ 300.00</u>	<u>\$ 200.00</u>	<u>\$ 500.00</u>
<u>REF.</u>	A	A-4	A-4

"A-7"

SCHEDULE OF CHANGE FUNDS

<u>DEPARTMENT</u>	BALANCE DECEMBER 31, 2023 AND 2024
Tax Collector	\$ 200.00
Board of Health	100.00
Recreation	50.00
Clerk	50.00
Municipal Court	400.00
	<u>\$ 800.00</u>
<u>REF.</u>	A

BOROUGH OF MANVILLE

CURRENT FUND

SCHEDULE OF DUE STATE OF NEW JERSEY
FOR SENIOR CITIZENS AND VETERANS DEDUCTIONS
PER CHAPTER 20, P.L. 1971

	<u>REF.</u>		
Balance, December 31, 2023	A	\$	1,221.38
Increased by:			
Senior Citizens Deductions Per Tax Billing		\$	14,000.00
Veterans Deductions Per Tax Billing			44,500.00
Senior Citizens Deductions Allowed by Tax Collector			<u>500.00</u>
			<u>59,000.00</u>
		\$	<u>60,221.38</u>
Decreased by:			
Received in Cash From State	A-4	\$	52,900.00
Canceled	A-1		<u>12,269.09</u>
			<u>65,169.09</u>
Balance, December 31, 2024	A	\$	<u><u>(4,947.71)</u></u>

ANALYSIS OF STATE SHARE OF 2024
SENIOR CITIZENS AND VETERANS DEDUCTIONS

Senior Citizens Deductions Per Tax Billing		\$	14,000.00
Veterans Deductions Per Tax Billing			44,500.00
Deductions Allowed by Tax Collector:			
Senior Citizens			<u>500.00</u>
	A-9	\$	<u><u>59,000.00</u></u>

BOROUGH OF MANVILLE

CURRENT FUND

SCHEDULE OF TAXES RECEIVABLE AND ANALYSIS OF PROPERTY TAX LEVY

YEAR	BALANCE DECEMBER 31, 2023	2024 LEVY	CASH COLLECTIONS 2023	2024	CANCELED	TRANSFERRED TO TAX TITLE LIENS	BALANCE DECEMBER 31, 2024
2020	\$ 1,650.77	\$	\$	\$	\$	\$	1,650.77
2022	18,787.44			7,634.05			11,153.39
2023	408,714.73			410,884.04	2,392.73		11,096.80
	429,152.94			418,518.09	2,392.73		23,900.96
2024		30,612,565.25	220,424.20	29,939,914.05	49,751.20	4,056.17	398,419.63
	\$ 429,152.94	\$ 30,612,565.25	\$ 220,424.20	\$ 30,358,432.14	\$ 52,143.93	\$ 4,056.17	\$ 422,320.59
	A		A-2;A-17	A-2		A-10	A

Cash-Collector
State of New Jersey

REF.
A-5
A-8

ANALYSIS OF 2024 PROPERTY TAX LEVY

TAX YIELD	\$ 30,495,332.18
General Property Tax	117,233.07
Added and Omitted Tax (54:4-63.1 et seq.)	\$ 30,612,565.25

TAX LEVY

Local District School Tax	A-19	\$ 15,656,016.00
County Taxes:		
County Tax	A-18	\$ 3,840,938.93
County Library Tax	A-18	526,830.74
County Open Space	A-18	399,323.56
Due County for Added Taxes (54:4-63.1 et seq.)	A-18	14,719.43
Local Tax for Municipal Purposes	A-2	10,060,336.82
Additional Tax Levied		114,399.77
		10,174,736.59
		\$ 30,612,565.25

"A-10"

BOROUGH OF MANVILLE

CURRENT FUND

SCHEDULE OF TAX TITLE LIENS

	<u>REF.</u>		
Balance, December 31, 2023	A		\$ 66,085.61
Increased by:			
Transfers From Taxes Receivable	A-9	\$ 4,056.17	
Other Charges		<u>2,248.36</u>	
			\$ <u>6,304.53</u>
			\$ 72,390.14
Decreased by:			
Cash Receipts	A-2:A-5		<u>3,056.27</u>
Balance, December 31, 2024	A		\$ <u><u>69,333.87</u></u>

"A-11"

SCHEDULE OF PROPERTY ACQUIRED FOR TAXES
(AT ASSESSED VALUATION)

Balance, December 31, 2023	A		\$ 1,175,500.00
Balance, December 31, 2024	A		\$ <u><u>1,175,500.00</u></u>

BOROUGH OF MANVILLE

CURRENT FUND

SCHEDULE OF REVENUE ACCOUNTS RECEIVABLE

REF.	BALANCE DECEMBER 31, 2023	ACCRUED IN CURRENT YEAR	COLLECTED BY TREASURER/ COLLECTOR	BALANCE DECEMBER 31, 2024
Clerk:				
Licenses:				
Alcoholic Beverage Licenses	\$	15,249.20	15,249.20	\$
Other				
Fees and Permits		42,924.00	42,924.00	
Other Licenses				
Fees and Permits		6,368.00	6,368.00	
Construction Code Official:				
Fees and Permits		219,954.00	219,954.00	
Planning/Zoning:				
Fees and Permits		10,020.00	10,020.00	
Municipal Court:				
Fines and Costs	7,127.41	139,266.50	138,806.28	7,587.63
Police Department:				
Fees and Permits		12,988.11	12,988.11	
Engineering:				
Fees and Permits		44,990.25	44,990.25	
Interest on Investments and Deposits		159,183.02	159,183.02	
Energy Receipts Tax		1,628,161.26	1,628,161.26	
Interest and Costs on Taxes		109,283.32	109,283.32	
Uniform Fire Safety		88,468.62	88,468.62	
Verizon Franchise Fees		41,978.07	41,978.07	
Cable TV Fees		55,263.88	55,263.88	
	\$ 7,127.41	\$ 2,574,098.23	\$ 2,573,638.01	\$ 7,587.63
REF.	A			A
Tax Collector	A-5		\$ 109,283.32	
Treasurer	A-4		2,464,354.69	
			\$ 2,573,638.01	

BOROUGH OF MANVILLE

CURRENT FUND

SCHEDULE OF INTERFUNDS

	<u>REF.</u>	<u>TOTAL</u>	<u>GRANT FUND</u>	<u>TRUST OTHER FUNDS</u>	<u>SEWER UTILITY OPERATING FUND</u>
Balance, December 31, 2023					
Due From	A	\$ 835,784.94	\$ 835,784.94	\$	\$
Due To	A	59,408.41		59,408.41	
Treasurer-Receipts	A-4	\$ 636,897.98	\$ 636,897.98		\$
Treasurer-Disbursements	A-4	\$ 663,576.82	\$ 536,456.88	\$ 104,124.37	\$ 22,995.57
Balance, December 31, 2024					
Due From	A	\$ 803,055.37	\$ 735,343.84	\$ 44,715.96	\$ 22,995.57

BOROUGH OF MANVILLE

CURRENT FUND

SCHEDULE OF RESERVE FOR MISCELLANEOUS DEPOSITS

	BALANCE DECEMBER 31, 2023	TRANSFERRED FROM BUDGET	CASH RECEIPTS	CASH DISBURSEMENTS	ENCUMBRANCES PAYABLE	ANTICIPATED REVENUE	BALANCE DECEMBER 31, 2024
FEMA	\$ 50,196.18	\$	\$	\$	\$	\$	50,196.18
FEMA - Hurricane IDA	501,875.35			20,633.02		250,000.00	231,242.33
Revaluation	41,859.00						41,859.00
Police Equipment & Operations			30,000.00	4,995.75			25,004.25
Police Outside Overtime			487,852.60	420,728.63			67,123.97
Codification of Ordinances	23,000.00	36,085.00		9,434.00	13,566.00		36,085.00
Tax Maps	15,140.66						15,140.66
Hurricane IDA - Insurance Proceeds	286,326.04			4,312.42			282,013.62
LIHWAP-Water Assistance Program	1,372.09						1,372.09
Due State NJ - DCA Fees	25.00						25.00
Due State NJ - Marriage Licenses	725.00		1,500.00				2,225.00
	<u>\$ 920,519.32</u>	<u>\$ 36,085.00</u>	<u>\$ 519,352.60</u>	<u>\$ 460,103.82</u>	<u>\$ 13,566.00</u>	<u>\$ 250,000.00</u>	<u>\$ 752,287.10</u>

REF.

Balance, December 31, 2023	\$ 897,519.32						
Encumbrances Payable	<u>23,000.00</u>						
	<u>\$ 920,519.32</u>						

A

A-2

A-21

A-4

A-4

A-3

A

A-21

BOROUGH OF MANVILLE

CURRENT FUND

SCHEDULE OF RESERVE FOR SALE OF MUNICIPAL ASSETS

	<u>REF.</u>	
Balance, December 31, 2023	A	\$ 251,360.59
Increased by:		
Cash Receipts	A-4	<u>2,799,240.63</u>
		\$ <u>3,050,601.22</u>
Decreased by:		
Applied to Revenue	A-2	<u>422,299.58</u>
Balance, December 31, 2024	A	\$ <u><u>2,628,301.64</u></u>

BOROUGH OF MANVILLE

CURRENT FUND

SCHEDULE OF TAX OVERPAYMENTS

	<u>REF.</u>		
Balance, December 31, 2023	A	\$	29,514.12
Increased by:			
Cash Receipts	A-5		<u>86,081.28</u>
		\$	<u>115,595.40</u>
Decreased by:			
Cash Disbursements	A-4	\$	21,821.20
Applied to Prepaid Taxes	A-17		<u>315.67</u>
			<u>22,136.87</u>
Balance, December 31, 2024	A	\$	<u><u>93,458.53</u></u>

"A-17"

BOROUGH OF MANVILLE

CURRENT FUND

SCHEDULE OF PREPAID TAXES

	<u>REF.</u>		
Balance, December 31, 2023 (2024 Taxes)	A		\$ 220,424.20
Increased by:			
Collection - 2025 Taxes	A-5	\$ 240,666.32	
Transferred from Tax Overpayments	A-16	<u>315.67</u>	
			\$ <u>240,981.99</u>
			\$ 461,406.19
Decreased by:			
Applied to Taxes Receivable	A-9		<u>220,424.20</u>
Balance, December 31, 2024 (2025 Taxes)	A		\$ <u><u>240,981.99</u></u>

"A-18"

SCHEDULE OF COUNTY TAXES PAYABLE

Current Year Tax Levy:			
County Tax	A-1:A-9	\$ 3,840,938.93	
County Library Tax	A-1:A-9	526,830.74	
County Open Space	A-1:A-9	399,323.56	
Added County Taxes	A-1:A-9	<u>14,719.43</u>	
			\$ 4,781,812.66
Decreased by:			
Cash Disbursements	A-4		\$ <u><u>4,781,812.66</u></u>

"A-19"

BOROUGH OF MANVILLE

CURRENT FUND

SCHEDULE OF LOCAL DISTRICT SCHOOL TAX PAYABLE

	<u>REF.</u>		
Increased by:			
Levy Calendar Year 2024	A-9	\$	15,656,016.00
Decreased by:			
Payment to Local District School	A-1:A-4	\$	<u>15,656,016.00</u>

BOROUGH OF MANVILLE
CURRENT FUND
SCHEDULE OF 2023 APPROPRIATION RESERVES

	BALANCE DECEMBER <u>31, 2023</u>	ADJUSTED BALANCE	PAID OR CHARGED	BALANCE LAPSED
<u>GENERAL GOVERNMENT</u>				
Administrative and Executive:	\$	\$	\$	\$
Salaries and Wages	178.16	178.16		178.16
Other Expenses	52.68	10,060.07	6,843.32	3,216.75
Sustainable NJ	2,000.00	2,000.00		2,000.00
Mayor and Council:				
Other Expenses	13.92	168.54	106.47	62.07
Borough Clerk:				
Salaries and Wages	3,661.52	3,661.52		3,661.52
Other Expenses	52.04	7,694.44	5,296.29	2,398.15
Elections:				
Other Expenses	609.80	609.80	487.92	121.88
Financial Administration:				
Salaries and Wages	61.64	61.64		61.64
Other Expenses	199.47	695.97	632.50	63.47
Audit	2,975.00	2,975.00		2,975.00
Assessment of Taxes:				
Salaries and Wages	4,362.12	4,362.12		4,362.12
Other Expenses	8,841.31	8,841.31	8,841.31	
Data Processing:				
Other Expenses	2,105.59	5,707.08	1,966.37	3,740.71
Collection of Taxes:				
Salaries and Wages	12,524.61	12,524.61		12,524.61
Other Expenses	488.05	2,243.59	1,504.19	739.40
Legal Services and Costs:				
Other Expenses	30,865.54	39,545.64	36,465.75	3,079.89
Engineering Services and Costs:				
Other Expenses	3,548.50	3,548.50	3,548.50	
Public Buildings and Grounds:				
Other Expenses	10,160.77	32,694.14	12,514.54	20,179.60
Planning/Zoning:				
Salaries and Wages	650.24	650.24		650.24
Other Expenses	25,505.60	25,982.61	10,470.10	15,512.51
<u>PUBLIC SAFETY</u>				
Fire:				
Other Expenses	2,248.17	76,399.67	73,122.25	3,277.42
Police:				
Salaries and Wages	121,243.59	71,243.59	(3,563.67)	74,807.26
Other Expenses		77,102.89	75,722.18	1,380.71
Emergency Management:				
Salaries and Wages	2,984.53	2,984.53		2,984.53
Other Expenses	2,128.91	9,074.91	4,527.00	4,547.91
Shade Tree Commission	5,822.49	6,352.49	838.20	5,514.29
Public Works Department:				
Salaries and Wages	31,381.43	1,381.43		1,381.43
Other Expenses	1,487.06	182,523.55	112,371.47	70,152.08
Board of Health:				
Salaries and Wages	652.00	652.00		652.00
Other Expenses	2,931.81	3,046.81	765.00	2,281.81
Bloodborne Pathogens:				
Other Expenses	100.00	100.00		100.00
Insurance:				
Group Insurance Plan for Employees	254,582.39	254,942.39	252,877.51	2,064.88
Other Insurance Premiums	14,230.57	14,230.57		14,230.57
Workmen Comp. Insurance	14,293.75	14,293.75		14,293.75
Health Benefits Waiver	15,000.00	15,000.00		15,000.00
<u>RECREATION AND EDUCATION</u>				
Recreation:				
Salaries and Wages	1,749.27	1,749.27		1,749.27
Other Expenses	705.57	1,591.68	886.11	705.57
Celebration of Events, Anniversary or Holiday:				
Other Expenses	624.79	624.79		624.79
Contribution to Youth Services Commission	100.00	100.00		100.00

BOROUGH OF MANVILLE

CURRENT FUND

SCHEDULE OF 2023 APPROPRIATION RESERVES

	BALANCE DECEMBER 31, 2023	ADJUSTED BALANCE	PAID OR CHARGED	BALANCE LAPSED
<u>STATE UNIFORM CONSTRUCTION CODE</u>				
Construction Office:	\$	\$	\$	\$
Salaries and Wages	4,984.01	4,984.01		4,984.01
Other Expenses	12,186.01	2,382.55	136.00	2,246.55
Property Maintenance:				
Salaries and Wages	2,676.80	2,676.80		2,676.80
Uniform Fire Safety Act:				
Salaries and Wages	18,744.26	13,744.26		13,744.26
Other Expenses	7,913.73	6,289.24	3,896.64	2,392.60
<u>UNCLASSIFIED</u>				
Utilities:				
Gasoline and Fuel		40,058.89	19,030.56	21,028.33
Electricity	24,813.06	25,634.51	17,128.19	8,506.32
Natural Gas	301.43	301.43	301.43	
Telephone	6,305.31	6,305.31	4,588.29	1,717.02
Street Lighting	15,141.50	15,141.50	15,141.50	
Fire Hydrant Service	36,160.10	16,160.10		16,160.10
Water	1,925.65	1,925.65		1,925.65
Postage	7,435.80	7,435.80		7,435.80
Accumulate Absences		120,000.00	120,000.00	
Statutory Expenditures:				
Contribution to:				
Public Employees' Retirement System	7,922.66	7,922.66	32.76	7,889.90
Social Security System (O.A.S.I.)	868.59	868.59		868.59
Police and Firemen's Pension Fund	1.00	1.00		1.00
State Unemployment Insurance	10,000.00	10,000.00		10,000.00
DCRP	10,398.04	10,398.04		10,398.04
Length of Service Awards Program	14,000.00	14,000.00	14,000.00	
Interlocal Municipal Service Agreements:				
Health Services Contract:				
County of Somerset	619.56	619.56		619.56
Animal Control Contract:				
Somerset County Regional Animal Shelter	5,650.00	5,650.00		5,650.00
Municipal Court Services:				
Township of Hillsborough	25,677.50	25,677.50	25,677.50	
Accounting Services:				
Township of Montgomery	1,320.24	1,320.24		1,320.24
	\$ 796,168.14	\$ 1,237,096.94	\$ 824,255.18	\$ 412,841.76
<u>REF.</u>	A: A-20			A-1
Cash Disbursements	A-4		\$ 806,875.62	
Reserve for Encumbrances	A-21		17,379.56	
			\$ 824,255.18	
Budget - Reserved	A-20	\$ 796,168.14		
Reserve for Encumbrances	A-21	440,928.80		
		\$ 1,237,096.94		

"A-21"

BOROUGH OF MANVILLE

CURRENT FUND

SCHEDULE OF RESERVE FOR ENCUMBRANCES PAYABLE

	<u>REF.</u>		
Balance, December 31, 2023	A		\$ 463,928.80
Increased by:			
Budget Appropriations	A-3	\$ 358,940.10	
Appropriation Reserves	A-20	17,379.56	
Reserve for Miscellaneous Reserves	A-14	<u>13,566.00</u>	
			<u>389,885.66</u>
			\$ <u>853,814.46</u>
Decreased by:			
Transferred to Appropriation Reserves	A-20	\$ 440,928.80	
Reserve for Miscellaneous Reserves	A-14	<u>23,000.00</u>	
			<u>463,928.80</u>
Balance, December 31, 2024	A		\$ <u><u>389,885.66</u></u>

"A-22"

GRANT FUND

SCHEDULE OF RESERVE FOR ENCUMBRANCES PAYABLE

Balance, December 31, 2023	A		\$ 267,322.40
Increased by:			
Reserve for Grants Appropriated	A-27		<u>78,436.49</u>
			\$ <u>345,758.89</u>
Decreased by:			
Transferred to Grants Appropriated	A-27		<u>267,322.40</u>
Balance, December 31, 2024	A		\$ <u><u>78,436.49</u></u>

BOROUGH OF MANVILLE

CURRENT FUND

SCHEDULE OF DEFERRED CHARGES

<u>REF.</u>	<u>AUTHORIZATION (N.J.S.A. 40A: 4-53) CODIFICATION OF ORDINANCES</u>	<u>EMERGENCY AUTHORIZATION</u>	<u>TOTAL</u>
Balance, December 31, 2023			
A	\$	\$ 500,000.00	\$ 500,000.00
Increased by:			
2024 Authorization			
A-3	36,085.00		36,085.00
	<u>36,085.00</u>	<u>500,000.00</u>	<u>536,085.00</u>
Decreased by:			
Budget Appropriation			
A-3		250,000.00	250,000.00
	<u>\$</u>	<u>250,000.00</u>	<u>250,000.00</u>
Balance, December 31, 2024			
A	<u>36,085.00</u>	<u>250,000.00</u>	<u>286,085.00</u>

BOROUGH OF MANVILLE

GRANT FUND

SCHEDULE OF RESERVE FOR GRANTS-UNAPPROPRIATED

<u>GRANT/PROGRAM</u>	BALANCE DECEMBER 31, 2023	RECEIPTS	APPLIED TO RECEIVABLES	BALANCE DECEMBER 31, 2024
Clean Communities Program	\$ 23,335.11	\$	\$	23,335.11
Sustainable NJ		2,500.00		2,500.00
Office of Emergency Management		10,000.00		10,000.00
Body Armor Replacement Fund	2,099.70		2,099.70	
Federal Bulletproof Vest Program		3,900.03		3,900.03
Stormwater Assistance Grant	15,000.00		15,000.00	
Statewide Insurance Grant	1,263.00		1,263.00	
Opioid Settlement	10,957.61	60,578.15	71,535.76	
Recycling Tonnage Grant		27,348.84		27,348.84
	<u>\$ 52,655.42</u>	<u>\$ 104,327.02</u>	<u>\$ 89,898.46</u>	<u>\$ 67,083.98</u>

REF.

A

A-4

A-26

A

BOROUGH OF MANVILLE

GRANT FUND

SCHEDULE OF INTERFUNDS

	<u>REF.</u>	<u>TOTAL</u>	<u>CURRENT FUND</u>
Balance, December 31, 2023 Due From	A	\$ <u>835,784.94</u>	\$ <u>835,784.94</u>
Increased by: Treasurer-Receipts	A-4	<u>536,456.88</u>	<u>536,456.88</u>
Decreased by: Treasurer-Disbursements	A-4	<u>636,897.98</u>	<u>636,897.98</u>
Balance, December 31, 2024 Due From	A	\$ <u><u>735,343.84</u></u>	\$ <u><u>735,343.84</u></u>

BOROUGH OF MANVILLE

GRANT FUND

SCHEDULE OF GRANTS RECEIVABLE

	BALANCE DECEMBER 31, 2023	2024 BUDGET ANTICIPATED REVENUE	N.J.S.A. 40A:4-87 ADDITIONS	CASH RECEIPTS	UNAPPROPRIATED APPLIED	BALANCE DECEMBER 31, 2024
Clean Communities Program	\$ 40,000.00	\$	\$ 29,974.78	\$ 29,974.78	\$	\$ 40,000.00
D.O.T. - West Camplain Road	51,905.15					51,905.15
D.O.T. - Kennedy Blvd. Phase 2	160,117.51					160,117.51
D.O.T. - Brooks Blvd. Phase 1	130,995.44					130,995.44
D.O.T. - Brooks Blvd. Phase 2	200,715.89					200,715.89
D.O.T. - Brooks Blvd. Phase 3	96,526.82					96,526.82
D.O.T. - Knopf Ave. - Phase 1	92,493.84					92,493.84
D.O.T. - Knopf Ave. - Phase 2	438,435.00	438,435.00				438,435.00
DOT - 2024 N. 13th Ave	409,350.00					409,350.00
D.O.T. - Knopf Ave. - Phase 3	277.75					277.75
FEMA - Emergency Management Flood Mitigation	64,572.14					64,572.14
FEMA - 2018 Flood Mitigation- County Match	7,846.63					7,846.63
Municipal Alliance Alcohol and Drug Abuse	13,508.23					13,508.23
Municipal Alliance Alcohol and Drug Abuse 23-24			13,508.23			13,508.23
Municipal Alliance Alcohol and Drug Abuse 24-25			2,099.70		2,099.70	
Body Armor Replacement Fund						
BVP - Bulletproof Vest						
County Open Space Grant	250,000.00					250,000.00
Somerset County Youth Services Grant	2,056.50		10,000.00	10,000.00		2,056.50
Pedestrian Safety Grant	50,000.00			43,978.18		6,021.82
Emergency Siren Grant					71,535.76	2,217.04
NJ Opioid Settlement		10,957.61	62,795.19			
Supplemental Transitional Aid - Emergency Services	298,618.00			298,618.00		
Supplemental Transitional Aid - Information Technology	150,000.00	15,000.00		150,000.00		
Stormwater Regulation		1,263.00			15,000.00	
Statewide Insurance Grant					1,263.00	
	\$ 2,018,983.90	\$ 465,655.61	\$ 118,377.90	\$ 532,570.96	\$ 89,898.46	\$ 1,980,547.99

REF.

A

A-2

A-2

A-4

A-24

A

BOROUGH OF MANVILLE

GRANT FUND

SCHEDULE OF RESERVE FOR GRANTS-APPROPRIATED

<u>GRANT/PROGRAM</u>	<u>BALANCE DECEMBER 31, 2023</u>	<u>PRIOR YEAR ENCUMBRANCES PAYABLE</u>	<u>2024 BUDGET APPROPRIATIONS</u>	<u>N.J.S.A. 40A:4-87 ADDITIONS</u>	<u>PAID OR CHARGED</u>	<u>BALANCE DECEMBER 31, 2024</u>
Office of Emergency Management - 2015	\$ 113.40	\$	\$	\$	\$	\$ 113.40
Office of Emergency Management - 2016	2.29					2.29
Office of Emergency Management - 2020	625.00				365.00	260.00
Office of Emergency Management (EMMA 2022)	3,008.12	2,125.75			5,130.25	3.62
Siren System Grant	21.82	6,000.00			6,000.00	21.82
Supplemental Transitional Aid - Emergency Services	124,884.12	173,733.88			298,618.00	
Supplemental Transitional Aid - Information Technology	64,956.60	82,190.41			120,871.26	
Alcohol Education Rehabilitation - 2010	35.50					26,275.75
Drunk Driving Enforcement Fund - 2015		627.58				35.50
Drunk Driving Enforcement Fund - 2016		1,297.86				627.58
Clean Communities Program - 2022		341.41				1,297.86
Clean Communities Program - 2023		826.11				
County Open Space Grant				29,874.78		
Body Armor Replacement Fund - 2020	47,356.89					101.57
Body Armor Replacement Fund - 2022	2,621.11				29,873.21	39,952.45
Body Armor Replacement Fund - 2023	1,371.51				7,404.44	
Recycling Tonnage Grant - 2022	1,789.21				2,591.61	29.50
Recycling Tonnage Grant - 2023	1,366.53	179.40		2,099.70	2,619.11	1,371.51
Recycling Tonnage Grant - 2023	18,601.22				179.40	1,269.80
Somerset County Youth Services ABIS Environmental Grant				10,000.00		1,366.53
Statewide Insurance Grant	170.02					18,601.22
Sustainable Jersey Small Grants- 2019	1,890.00		1,263.00		4,000.00	6,000.00
Sustainable Jersey Small Grants- 2020	87.85					3,153.00
Flood Mitigation Assistance Grant- 2018 Match	53,654.50					87.85
Municipal Alliance Alcohol and Drug Abuse - 2024	4,255.44			13,508.23	2,511.57	53,654.50
Municipal Alliance Alcohol and Drug Abuse - 2023	1,000.32				24.75	1,743.87
NJ DOT Kennedy Blvd. - Phase I, II, III	26,861.15				8,637.00	975.57
NJ DOT Brooks Blvd. - Phase II	73,232.45				18,754.26	18,224.15
NJ DOT Knopf Ave. - Phase 1	31,884.56			62,795.19	9,900.00	54,478.19
NJ DOT Knopf Ave. - Phase 3	392,079.25				31,376.98	72,965.86
NJ DOT North 13th Avenue					52,483.93	507.58
Pedestrian Safety Grant - 2018-2019	1,374.50		438,435.00			339,595.32
Stormwater Regulation			15,000.00			438,435.00
	\$ 863,221.14	\$ 267,322.40	\$ 465,655.61	\$ 118,377.90	\$ 614,893.37	\$ 1,099,683.68

<u>REF.</u>	<u>A</u>	<u>A-22</u>	<u>A-3</u>	<u>A-3</u>	<u>A</u>
Cash Disbursements					\$ 536,456.88
Encumbrances Payable					78,436.49
					\$ 614,893.37

"A-28"

BOROUGH OF MANVILLE

CURRENT FUND

SCHEDULE OF RESERVE FOR TAX APPEALS

	<u>REF.</u>		
Balance, December 31, 2023	A	\$	600,000.00
Balance, December 31, 2024	A	\$	<u>600,000.00</u>

"A-29"

SCHEDULE OF RESERVE FOR GRANTS UNAPPROPRIATED - CURRENT FUND

Balance, December 31, 2023	A	\$	167,825.42
Decreased by:			
Applied to Revenue	A-2		<u>167,825.42</u>

BOROUGH OF MANVILLE

TRUST FUND

SCHEDULE OF CASH-TREASURER

	<u>REF.</u>	<u>ANIMAL CONTROL</u>	<u>OTHER</u>
Balance, December 31, 2023	B	\$ 6,994.69	\$ 1,821,613.65
Increased by Receipts:			
Dog License Fees	B-2	\$ 3,721.31	\$
Due State of New Jersey	B-3	78.80	
Various Reserves and Deposits	B-6		16,275,648.33
Interfunds	B-8		<u>109,511.82</u>
		<u>3,800.11</u>	<u>16,385,160.15</u>
		\$ <u>10,794.80</u>	\$ <u>18,206,773.80</u>
Decreased by Disbursements:			
Expenditures Under R.S.4:19-15.11	B-2	\$ 2,315.00	\$
Due State of New Jersey	B-3	78.80	
Various Reserves and Deposits	B-6		12,577,101.35
Interfunds	B-4		<u>5,387.45</u>
		<u>2,393.80</u>	<u>12,582,488.80</u>
Balance, December 31, 2024	B	\$ <u>8,401.00</u>	\$ <u>5,624,285.00</u>

"B-2"

BOROUGH OF MANVILLE

TRUST FUND

SCHEDULE OF RESERVE FOR ANIMAL CONTROL TRUST FUND EXPENDITURES

	<u>REF.</u>		
Balance, December 31, 2023	B	\$	6,974.89
Increased by:			
Receipts:			
License Fees Collected	B-1	\$	<u>3,721.31</u>
			10,696.20
Decreased by:			
Expenditures under R.S.4:19-15.11:			
Cash Disbursements	B-1		<u>2,315.00</u>
Balance, December 31, 2024	B	\$	<u><u>8,381.20</u></u>

<u>LICENSE FEES COLLECTED</u>	
<u>YEAR</u>	<u>AMOUNT</u>
2023	\$ 4,574.69
2022	<u>3,819.30</u>
	\$ <u><u>8,393.99</u></u>

"B-3"

SCHEDULE OF DUE STATE OF NEW JERSEY

Balance, December 31, 2023	B	\$	19.80
Increased by:			
Cash Receipts	B-1		<u>78.80</u>
		\$	98.60
Decreased by:			
Cash Disbursements	B-1		<u>78.80</u>
Balance, December 31, 2024	B	\$	<u><u>19.80</u></u>

BOROUGH OF MANVILLE

TRUST FUND

SCHEDULE OF COMMUNITY DEVELOPMENT BLOCK GRANTS RECEIVABLE

<u>PURPOSE</u>	<u>BALANCE DECEMBER 31, 2023</u>	<u>2024 GRANTS</u>	<u>BALANCE DECEMBER 31, 2024</u>
ADA Ramp and Sidewalk Improvements - 2021	\$ 100,000.00	\$	\$ 100,000.00
Library Covid Improvements - 2021	50,784.73		50,784.73
Library Improvements - 2024		90,895.00	90,895.00
	<u>\$ 150,784.73</u>	<u>\$ 90,895.00</u>	<u>\$ 241,679.73</u>

REF.

B

B-8

B

"B-5"

BOROUGH OF MANVILLE

TRUST FUND

SCHEDULE OF INTERFUNDS - TRUST OTHER FUND

	<u>REF.</u>	<u>TOTAL</u>	<u>CURRENT FUND</u>
Balance, December 31, 2023:			
Due From	B	\$ <u>59,408.41</u>	\$ <u>59,408.41</u>
Increased by:			
Cash Receipts	B-1	\$ <u>109,511.82</u>	\$ <u>109,511.82</u>
Decreased by:			
Cash Disbursements	B-1	\$ <u>5,387.45</u>	\$ <u>5,387.45</u>
Balance, December 31, 2024:			
Due To	B	\$ <u><u>44,715.96</u></u>	\$ <u><u>44,715.96</u></u>

BOROUGH OF MANVILLE

TRUST FUND

SCHEDULE OF VARIOUS RESERVES AND DEPOSITS

	BALANCE DECEMBER 31, 2023	CASH RECEIPTS	CASH DISBURSEMENTS	ENCUMBRANCES PAYABLE	BALANCE DECEMBER 31, 2024
Developers/Engineering Escrow	\$ 42,649.41	\$	\$	\$	\$ 42,649.41
Police Escrow	3,000.00				3,000.00
Donation	323.48				323.48
Fire Penalties - Fire Department	15,689.91	3,450.00			19,139.91
Fire Penalties - Fire Marshall	24,670.13	16,614.00			41,284.13
Drug Education	2,589.16		204.00		2,385.16
Community Events	4,338.55	9,256.00	10,027.07		3,567.48
POAA	996.00	242.00			1,238.00
Sustainable NJ Donations	813.00				813.00
DCA Fees	2,435.00	7,666.00	7,091.00		3,010.00
Storm / Snow	133,000.00				133,000.00
Police Outside Overtime	18,486.38				18,486.38
Lead Hazard Control Assistance Fund		9,169.00			9,169.00
Sewer Capacity		1,500.00			1,500.00
Marriage Licenses	428.00				428.00
Accumulated Absences	100,000.00	120,000.00			220,000.00
Federal Housing and Urban Development	32,432.13	1,461,913.10	1,455,766.07		38,579.16
Housing Assistance Trust	333,674.25	19,831.91	20,623.31		332,882.85
State Unemployment Compensation	105,244.62	20,085.11	97,235.59		28,094.14
Payroll Deductions	156,672.68	8,190,986.00	8,321,927.32		25,731.36
Law Enforcement Trust	27,172.55	1,814.46			28,987.01
Developer's Escrow Deposits	217,084.66	21,572.24	9,398.50	3,080.08	226,178.32
Recreation	72,098.60	135,865.34	152,055.84	8,342.90	47,565.20
Federal Asset Forfeitures	2,610.76	31.88			2,642.64
Tax Sale Premiums	671,600.00	234,200.00	164,100.00		741,700.00
Outside Lien Redemptions	12,162.74	269,815.45	191,452.91		90,525.28
Flexible Spending Account	10,708.10				10,708.10
Sewer Sale - Debt Payoff		3,602,334.37	2,147,219.74		1,455,114.63
Sewer Debt Defeance		2,149,301.47			2,149,301.47
	<u>\$ 1,990,880.11</u>	<u>\$ 16,275,648.33</u>	<u>\$ 12,577,101.35</u>	<u>\$ 11,422.98</u>	<u>\$ 5,678,004.11</u>
<u>REF.</u>		B-1	B-1	B-7	B
Balance, December 31, 2023	B \$ 1,962,372.35				
Encumbrances Payable	B-7 <u>28,507.76</u>				
	<u>\$ 1,990,880.11</u>				

"B-7"

BOROUGH OF MANVILLE

TRUST FUND

SCHEDULE OF ENCUMBRANCES PAYABLE - TRUST OTHER FUND

	<u>REF.</u>	<u>TOTAL</u>
Balance, December 31, 2023:	B	\$ 28,507.76
Increased by		
Charges to Various Reserves and Deposits	B-6	11,422.98
		<u>\$ 39,930.74</u>
Decreased by		
Charges to Various Reserves and Deposits	B-6	<u>28,507.76</u>
Balance, December 31, 2024:	B	<u><u>\$ 11,422.98</u></u>

BOROUGH OF MANVILLE

TRUST FUND

SCHEDULE OF RESERVE FOR COMMUNITY DEVELOPMENT BLOCK GRANTS

<u>PURPOSE</u>	BALANCE DECEMBER 31, 2023	2024 GRANTS	BALANCE DECEMBER 31, 2024
Sidewalk Improvements - 2020	\$ 140.93	\$	\$ 140.93
ADA Ramp and Sidewalk Improvements - 2021	13,893.47		13,893.47
Library Covid Improvements - 2021	26,892.28		26,892.28
Library Improvements - 2024		90,895.00	90,895.00
	<u>\$ 40,926.68</u>	<u>\$ 90,895.00</u>	<u>\$ 131,821.68</u>

REF.

B

B-4

B

BOROUGH OF MANVILLE

GENERAL CAPITAL FUND

SCHEDULE OF CASH-TREASURER

	<u>REF.</u>		
Balance, December 31, 2023	C		\$ 199,534.32
Increased by Receipts:			
2024 Budget Appropriation:			
Capital Improvement Fund	C-8	\$ 300,000.00	
Due Current Fund	C-9	300,000.00	
Reserve for:			
RCA Readington	C-13	469.61	
RCA Hillsborough	C-14	679.51	
			<u>601,149.12</u>
			\$ 800,683.44
Decreased by Disbursements:			
Contracts Payable	C-6	\$ 267,906.51	
Due Current Fund	C-9	300,000.00	
			<u>567,906.51</u>
Balance, December 31, 2024	C:C-3		\$ <u><u>232,776.93</u></u>

BOROUGH OF MANVILLE
GENERAL CAPITAL FUND
ANALYSIS OF CASH

	BALANCE DECEMBER 31, 2023	CASH RECEIPTS		CASH DISBURSEMENTS			TRANSFERS		BALANCE DECEMBER 31, 2024
		BUDGET APPROPRIATIONS	MISCELLANEOUS	IMPROVEMENT AUTHORIZATIONS	MISCELLANEOUS	FROM	TO		
Capital Surplus	\$ 177,181.88	\$	\$	\$	\$	\$	\$	\$	177,181.88
Capital Improvement Fund	338,466.78	300,000.00				(400,000.00)			238,466.78
Reserve for:									
Insurance Refunds	35,927.00								35,927.00
Debt Payments	35,329.40								35,329.40
RCA Readington	38,457.14		469.61						38,926.75
RCA Hillsborough	55,645.92		679.51						56,325.43
Grants Receivable	(392,217.43)								(392,217.43)
Interfunds Receivable			300,000.00		300,000.00				
Contracts Payable	318,579.81					(318,579.81)		383,999.62	383,999.62
Improvement Authorizations:									
Ordinances:									
2004-0995	15,994.89								15,994.89
2006-1024	102,634.36								102,634.36
2007-1052	56,612.01			54,332.04		(667.96)			1,612.01
2009-1090	40,773.00			37,000.00					3,773.00
2011-1107	4,575.35								4,575.35
2012-1111	327,677.08								327,677.08
2012-1120	7,515.00								7,515.00
2013-1134	3,451.76								3,451.76
2014-1138	12,712.88								12,712.88
2015-1162	(63,818.07)								(63,818.07)
2018-1200	4,382.15			1,143.90		(6,000.00)	7,248.50		4,496.75
1998-0896	(147,637.82)								(147,637.82)
2000-0943	(160,261.00)								(160,261.00)
2020-1237	173.71								173.71
2021-1261	(637,725.98)					(29,866.05)	22,366.05		(645,225.98)
2023-1296	25,094.50			25,086.57		(271,646.32)	288,965.26		17,326.87
2024-1321				150,344.00		(75,819.29)	300,000.00		73,836.71
2024-1323							100,000.00		100,000.00
TOTAL	\$ 199,534.32	\$ 300,000.00	\$ 301,149.12	\$ 267,906.51	\$ 300,000.00	\$ (1,102,579.43)	\$ 1,102,579.43	\$	232,176.93

REF.

C C-8 C-9 C-9 C-9 C

BOROUGH OF MANVILLE
GENERAL CAPITAL FUND

SCHEDULE OF DEFERRED CHARGES TO FUTURE TAXATION-UNFUNDED

<u>ORDINANCE NUMBER</u>	<u>IMPROVEMENT DESCRIPTION</u>	<u>BALANCE</u>	<u>2024</u>	<u>BALANCE</u>	<u>ANALYSIS OF BALANCE</u>	
		<u>DECEMBER 31, 2023</u>	<u>AUTHORIZATIONS</u>	<u>DECEMBER 31, 2024</u>	<u>EXPENDITURES</u>	<u>UNEXPENDED IMPROVEMENT AUTHORIZATIONS</u>
	General Improvement:					
1998-0896	1998 Road Improvements	\$ 147,637.82	\$	147,637.82	\$ 147,637.82	\$
2000-0943	Improvement to North Street and Gladys Avenue	160,261.00		160,261.00	160,261.00	
2015-1162	Acquisition and Demolition of Flood Properties	94,560.55		94,560.55	63,818.07	30,742.48
2021-1261	Various Public Improvements	950,000.00		950,000.00	645,225.98	304,774.02
2024-1323	Acquisition of New Aerial Fire Truck & Equipment		1,825,000.00	1,825,000.00		1,825,000.00
		<u>\$ 1,352,459.37</u>	<u>\$ 1,825,000.00</u>	<u>\$ 3,177,459.37</u>	<u>\$ 1,016,942.87</u>	<u>\$ 2,160,516.50</u>
<u>REF.</u>		C	C-7	C	C-3	C-7

"C-5"

BOROUGH OF MANVILLE

GENERAL CAPITAL FUND

SCHEDULE OF DEFERRED CHARGES TO FUTURE TAXATION-FUNDED

	<u>REF.</u>	
Balance, December 31, 2023	C	\$ 2,675,000.00
Decreased by:		
Current Fund Budget Appropriation:		
Payment of Serial Bonds	C-10	<u>550,000.00</u>
Balance, December 31, 2024	C	<u><u>\$ 2,125,000.00</u></u>

"C-6"

BOROUGH OF MANVILLE

GENERAL CAPITAL FUND

SCHEDULE OF CONTRACTS PAYABLE

	<u>REF.</u>	
Balance, December 31, 2023	C	\$ 318,579.81
Increased by:		
Improvement Authorizations	C-7	<u>333,326.32</u>
		\$ <u>651,906.13</u>
Decreased by:		
Cash Disbursements	C-2	<u>267,906.51</u>
Balance, December 31, 2024	C	\$ <u><u>383,999.62</u></u>

"C-8"

BOROUGH OF MANVILLE

GENERAL CAPITAL FUND

SCHEDULE OF CAPITAL IMPROVEMENT FUND

	<u>REF.</u>	
Balance, December 31, 2023	C	\$ 338,466.78
Increased by:		
Current Budget Appropriation	C-2	300,000.00
		<u>\$ 638,466.78</u>
Decreased by:		
Appropriated to Finance Improvements	C-7	<u>400,000.00</u>
Balance, December 31, 2024	C	<u><u>\$ 238,466.78</u></u>

"C-9"

BOROUGH OF MANVILLE

GENERAL CAPITAL FUND

SCHEDULE OF DUE CURRENT FUND

REF.

Increased by:		
Cash Disbursements	C-2	\$ <u>300,000.00</u>
Decreased by:		
Cash Receipts	C-2	<u>300,000.00</u>

"C-10"

BOROUGH OF MANVILLE

GENERAL CAPITAL FUND

SCHEDULE OF GENERAL SERIAL BONDS

PURPOSE	DATE OF ISSUE	AMOUNT OF ORIGINAL ISSUE	MATURITIES OF BONDS OUTSTANDING		INTEREST RATE	BALANCE DECEMBER 31, 2023	DECREASED	BALANCE DECEMBER 31, 2024
			DATE	AMOUNT				
General Improvement Bond	04/24/18	\$ 5,435,000.00	5/1/2025	\$ 550,000.00	3.000%	\$	\$	
			5/1/2026	550,000.00	3.000%			
			5/1/2027	525,000.00	3.000%			
			5/1/2028	500,000.00	3.000%	550,000.00	2,125,000.00	2,125,000.00
					\$ 2,675,000.00	\$ 550,000.00	\$ 2,125,000.00	

REF.

C

C-5

C

C

C

"C-11"

BOROUGH OF MANVILLE

GENERAL CAPITAL FUND

SCHEDULE OF GRANTS RECEIVABLE

	<u>REF.</u>	
Balance, December 31, 2023	C	\$ <u>392,217.43</u>
Balance, December 31, 2024	C	\$ <u><u>392,217.43</u></u>

"C-12"

BOROUGH OF MANVILLE

GENERAL CAPITAL FUND

SCHEDULE OF RESERVE FOR INSURANCE DAMAGE

	<u>REF.</u>	
Balance, December 31, 2023	C	\$ <u>35,927.00</u>
Balance, December 31, 2024	C	\$ <u><u>35,927.00</u></u>

"C-13"

SCHEDULE OF RESERVE FOR RCA READINGTON

Balance, December 31, 2023	C	\$ 38,457.14
Increased by: Cash Receipts	C-2	<u>469.61</u>
Balance, December 31, 2024	C	\$ <u><u>38,926.75</u></u>

"C-14"

BOROUGH OF MANVILLE

GENERAL CAPITAL FUND

SCHEDULE OF RESERVE FOR RCA HILLSBOROUGH

	<u>REF.</u>	
Balance, December 31, 2023	C	\$ 55,645.92
Increased by:		
Cash Receipts	C-2	<u>679.51</u>
Balance, December 31, 2024	C	<u>\$ 56,325.43</u>

"C-15"

SCHEDULE OF RESERVE FOR DEBT SERVICE

Balance, December 31, 2023	C	\$ <u>35,329.40</u>
Balance, December 31, 2024	C	<u>\$ 35,329.40</u>

"C-16"

BOROUGH OF MANVILLE

GENERAL CAPITAL FUND

SCHEDULE OF BONDS AND NOTES
AUTHORIZED BUT NOT ISSUED

<u>ORDINANCE NUMBER</u>	<u>IMPROVEMENT DESCRIPTION</u>	<u>BALANCE DECEMBER 31, 2024</u>
	<u>General Improvements</u>	
1998-0896	1998 Road Improvements	\$ 147,637.82
2000-0943	Improvement to North Street and Gladys Avenue	160,261.00
2015-1162	Acquisition and Demolition of Flood Properties	94,560.55
2021-1261	Various Public Improvements	950,000.00
2024-1323	Acquisition of New Aerial Fire Truck & Equipment	<u>1,825,000.00</u>
		<u>\$ 3,177,459.37</u>

BOROUGH OF MANVILLE

SEWER UTILITY FUND

SCHEDULE OF CASH - TREASURER

	<u>REF.</u>	<u>OPERATING</u>	<u>CAPITAL</u>
Balance, December 31, 2023	D	\$ <u>778,844.58</u>	\$ <u>86,768.44</u>
Increased by Receipts:			
Collector	D-6	\$ 1,998,051.80	\$
Miscellaneous	D-3	9,819.82	\$
		\$ <u>2,007,871.62</u>	<u> </u>
		\$ <u>2,786,716.20</u>	\$ <u>86,768.44</u>
Decreased by Disbursements:			
Current Year Appropriations	D-4	\$ 1,484,468.99	\$
Prior Year Appropriation Reserves	D-10	9,020.52	\$
Sewer Overpayment Refunds	D-9	1,295.47	\$
Refund of Prior Years Revenue	D-1	1,000.00	\$
Reserve for Sale of Sewer Utility	D	34,235.25	\$
		\$ <u>1,530,020.23</u>	<u> </u>
Balance, December 31, 2024	D	\$ <u>1,256,695.97</u>	\$ <u>86,768.44</u>

ANALYSIS OF CAPITAL CASH:

Capital Fund Balance	\$ 22,891.27
Capital Improvement Fund	152,955.00
Improvement Authorizations:	
Ordinances:	
2018-1201	<u>(89,077.83)</u>
	\$ <u>86,768.44</u>

"D-6"

BOROUGH OF MANVILLE
SEWER UTILITY OPERATING FUND
SCHEDULE OF CASH - COLLECTOR

	<u>REF.</u>	<u>OPERATING</u>
Increased by Receipts:		
Consumer Accounts Receivable	D-7	\$ 1,947,462.97
Overpayments	D-9	13,780.40
Interest on Delinquent Accounts	D-3	13,812.86
Due Current Fund	D-12	<u>22,995.57</u>
		\$ 1,998,051.80
Decreased by Disbursements:		
Payment to Treasurer:		
Sewer Operating Fund	D-5	\$ <u><u>1,998,051.80</u></u>

"D-7"

SCHEDULE OF CONSUMER ACCOUNTS RECEIVABLE

Balance, December 31, 2023	D	\$ 276,147.94
Increased by:		
Sewer Rents Levied-Net		<u>2,193,189.75</u>
		\$ 2,469,337.69
Decreased by:		
Collection	D-3:D-6	\$ 1,947,462.97
Overpayments Applied	D-3:D-9	21,329.49
Transfer to Liens	D-8	<u>110.00</u>
		<u>1,968,902.46</u>
Balance, December 31, 2024	D	\$ <u><u>500,435.23</u></u>

"D-8"

BOROUGH OF MANVILLE
SEWER UTILITY OPERATING FUND
SCHEDULE OF SEWER LIENS RECEIVABLE

	<u>REF.</u>		
Balance, December 31, 2023	D	\$	1,151.49
Increased by:			
Transfers From Sewer Receivable	D-7		<u>110.00</u>
Balance, December 31, 2024	D	\$	<u><u>1,261.49</u></u>

"D-9"

SCHEDULE OF SEWER OVERPAYMENTS

Balance, December 31, 2023	D	\$	21,329.49
Increased by:			
Collector Receipts	D-6		<u>13,780.40</u>
		\$	35,109.89
Decreased by:			
Cash Disbursements	D-5	\$	1,295.47
Overpayments Applied	D-7		<u>21,329.49</u>
			<u>22,624.96</u>
Balance, December 31, 2024	D	\$	<u><u>12,484.93</u></u>

BOROUGH OF MANVILLE
SEWER UTILITY OPERATING FUND
SCHEDULE OF 2023 APPROPRIATION RESERVES

	<u>BALANCE</u> <u>DECEMBER</u> <u>31, 2023</u>	<u>BALANCE</u> <u>AFTER</u> <u>TRANSFERS</u>	<u>PAID OR</u> <u>CHARGED</u>	<u>BALANCE</u> <u>LAPSED</u>
Operating:				
Salaries and Wages	\$ 19,612.31	\$ 19,612.31		\$ 19,612.31
Other Expenses	3,071.63	12,716.77	3,220.52	9,496.25
Group Insurance	6,286.11	6,286.11	5,800.00	486.11
Other Insurance	2,699.77	2,699.77		2,699.77
Somerset Raritan Valley Sewerage Authority: Treatment Costs	<u>63,101.84</u>	<u>63,101.84</u>		<u>63,101.84</u>
<u>Total Operating</u>	<u>\$ 94,771.66</u>	<u>\$ 104,416.80</u>	<u>\$ 9,020.52</u>	<u>\$ 95,396.28</u>
Statutory Expenditures:				
Social Security System (O.A.S.I.)	<u>\$ 3,087.10</u>	<u>\$ 3,087.10</u>		<u>\$ 3,087.10</u>
	<u>\$ 97,858.76</u>	<u>\$ 107,503.90</u>	<u>\$ 9,020.52</u>	<u>\$ 98,483.38</u>
<u>REF.</u>	D			D-1
Balance, December 31, 2023	D-10	\$ 97,858.76		
Cash Disbursements	D-5		9,020.52	
Encumbrances Payable	D-11	<u>9,645.14</u>		
		<u>\$ 107,503.90</u>	<u>\$ 9,020.52</u>	

"D-11"

BOROUGH OF MANVILLE

SEWER UTILITY OPERATING FUND

SCHEDULE OF ENCUMBRANCES PAYABLE

	<u>REF.</u>		
Balance, December 31, 2023	D	\$	9,645.14
Decreased by:			
Transferred to Appropriation Reserves	D-10		<u>9,645.14</u>

"D-12"

BOROUGH OF MANVILLE
SEWER UTILITY OPERATING FUND
SCHEDULE OF INTERFUNDS

	<u>REF.</u>	<u>TOTAL</u>	<u>CURRENT FUND</u>
Increased by: Cash Receipts	D-6	\$ <u>22,995.57</u>	\$ <u>22,995.57</u>
Balance, December 31, 2024 Due To	D	\$ <u>22,995.57</u>	\$ <u>22,995.57</u>

BOROUGH OF MANVILLE

SEWER UTILITY CAPITAL FUND

SCHEDULE OF FIXED CAPITAL

<u>ACCOUNT</u>	BALANCE DECEMBER <u>31, 2023</u>	BALANCE DECEMBER <u>31, 2024</u>
Pumping Station and Structures	\$ 10,098.42	\$ 10,098.42
Electric Power Pumping Equipment	8,669.75	8,669.75
Land and Right of Way	6,220.00	6,220.00
Improvement to the Water Distribution System	45,000.00	45,000.00
Purchase of Equipment	50,000.00	50,000.00
Acquisition of Tractor/Mower	30,000.00	30,000.00
Construction of Ductile Iron Pipe	65,000.00	65,000.00
Sewer Pumps and Improvements (Ord. 2019-1222)	25,000.00	25,000.00
Sewer Utility Improvements (Ord. 2020-1238)	25,000.00	25,000.00
	<u>\$ 264,988.17</u>	<u>\$ 264,988.17</u>
<u>REF.</u>	D	D

BOROUGH OF MANVILLE

SEWER UTILITY CAPITAL FUND

SCHEDULE OF FIXED CAPITAL AUTHORIZED AND UNCOMPLETED

<u>ORDINANCE NUMBER</u>	<u>IMPROVEMENT DESCRIPTION</u>	<u>DATE</u>	<u>ORDINANCE AMOUNT</u>	<u>BALANCE DECEMBER 31, 2023</u>	<u>BALANCE DECEMBER 31, 2024</u>
2018 - 1201	Various Public Improvements and the Acquisition of New Additional or Replacement Equipment for the Sewer Utility	3/12/2018	\$ 135,000.00	\$ 135,000.00	\$ 135,000.00
				\$ 135,000.00	\$ 135,000.00
				REF.	D D

"D-15"

BOROUGH OF MANVILLE

SEWER UTILITY CAPITAL FUND

SCHEDULE OF CAPITAL IMPROVEMENT FUND

	<u>REF.</u>	
Balance, December 31, 2023	D	\$ 152,955.00
Balance, December 31, 2024	D	\$ <u>152,955.00</u>

BOROUGH OF MANVILLE
SEWER UTILITY CAPITAL FUND
SCHEDULE OF RESERVE FOR AMORTIZATION

	<u>REF.</u>		
Balance, December 31, 2023	D	\$	264,988.17
Balance, December 31, 2024	D	\$	<u>264,988.17</u>

BOROUGH OF MANVILLE

SEWER UTILITY CAPITAL FUND

SCHEDULE OF IMPROVEMENT AUTHORIZATIONS

ORDINANCE NUMBER	IMPROVEMENT DESCRIPTION	DATE	ORDINANCE AMOUNT	BALANCE DECEMBER 31, 2023		BALANCE DECEMBER 31, 2024	
				FUNDED	UNFUNDED	FUNDED	UNFUNDED
2018 - 1201	Various Public Improvements and the Acquisition of New Additional or Replacement Equipment for the Sewer Utility	3/12/2018	\$ 135,000.00	\$	45,922.17	\$	45,922.17
			\$	\$ 45,922.17	\$	\$ 45,922.17	
		<u>REF.</u>		D	D	D	D

"D-18"

BOROUGH OF MANVILLE

SEWER UTILITY CAPITAL FUND

SCHEDULE OF BONDS AND NOTES AUTHORIZED BUT NOT ISSUED

<u>ORDINANCE NUMBER</u>	<u>IMPROVEMENT DESCRIPTION</u>	<u>BALANCE DECEMBER 31, 2023</u>	<u>BALANCE DECEMBER 31, 2024</u>
2018 - 1201	Various Public Improvements and the Acquisition of New Additional or Replacement Equipment for the Sewer Utility	\$ <u>135,000.00</u>	\$ <u>135,000.00</u>
		\$ <u>135,000.00</u>	\$ <u>135,000.00</u>

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BOROUGH OF MANVILLE

PART II

SINGLE AUDIT SECTION

REPORT ON INTERNAL CONTROL OVER FINANCIAL
REPORTING AND ON COMPLIANCE AND OTHER MATTERS
BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED
IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS

REPORT ON COMPLIANCE WITH REQUIREMENTS APPLICABLE
TO EACH MAJOR FEDERAL FINANCIAL ASSISTANCE
PROGRAMS AND ON INTERNAL CONTROL OVER COMPLIANCE
IN ACCORDANCE WITH THE UNIFORM GUIDANCE

SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS

NOTES TO THE SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS

SCHEDULE OF FINDINGS AND QUESTIONED COSTS

FINANCIAL DATA SCHEDULE – SECTION 8 HOUSING CHOICE
VOUCHER PROGRAM



SUPLEE, CLOONEY & COMPANY LLC
CERTIFIED PUBLIC ACCOUNTANTS

308 East Broad Street, Westfield, New Jersey 07090-2122

Telephone 908-789-9300

Fax 908-789-8535

E-mail info@scnco.com

**INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL OVER
FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS
BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED
IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS**

The Honorable Mayor and Members
of the Borough Council
Borough of Manville
County of Somerset
Manville, New Jersey 08835

We have audited, in accordance with the auditing standards generally accepted in the United States of America, the audit requirements prescribed by the Division of Local Government Services, Department of Community Affairs, State of New Jersey and the standards applicable to financial audits contained in Government Auditing Standards issued by the Comptroller General of the United States, the regulatory financial statements of the various individual funds and the account group of the Borough of Manville, as of and for the year ended December 31, 2024, and the related notes to the financial statements, which collectively comprise the Borough's regulatory financial statements, and have issued our report thereon dated September 16, 2025. Our report disclosed that, as described in Note 1 to the financial statements, the Borough of Manville prepares its financial statements on a basis of accounting prescribed by the Division of Local Government Services, Department of Community Affairs, State of New Jersey, that demonstrates compliance with a modified accrual basis and the budget laws of the State of New Jersey, which is a comprehensive basis of accounting other than U.S. generally accepted accounting principles.

Internal Control Over Financial Reporting

In planning and performing our audit of the regulatory financial statements, we considered the Borough's internal control over financial reporting (internal control) as a basis for designing audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements but not for the purpose of expressing an opinion on the effectiveness of the Borough's internal control. Accordingly, we do not express an opinion on the effectiveness of Borough's internal control.

SUPLEE, CLOONEY & COMPANY LLC

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A material weakness is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the Borough of Manville's financial statements will not be prevented or detected and corrected on a timely basis. A significant deficiency is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified. However, we noted other internal control matters which are discussed in Part III, General Comments and Recommendations Section of this report.

Compliance and Other Matters

As part of obtaining reasonable assurance about whether the Borough's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the financial statements. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under Government Auditing Standards. However, we noted other matters of noncompliance which are discussed in Part III General Comments and Recommendations section of this report.

Purpose of This Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the Borough of Manville's internal control or on compliance. This report is an integral part of an audit performed in accordance with Government Auditing Standards in considering the Borough of Manville's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.



CERTIFIED PUBLIC ACCOUNTANTS



REGISTERED MUNICIPAL ACCOUNTANT NO. 439

September 16, 2025



SUPLEE, CLOONEY & COMPANY LLC

CERTIFIED PUBLIC ACCOUNTANTS

308 East Broad Street, Westfield, New Jersey 07090-2122

Telephone 908-789-9300

Fax 908-789-8535

E-mail info@scnco.com

**INDEPENDENT AUDITOR'S REPORT ON COMPLIANCE
WITH REQUIREMENTS APPLICABLE TO EACH MAJOR FEDERAL
FINANCIAL ASSISTANCE PROGRAM AND ON
INTERNAL CONTROL OVER COMPLIANCE IN ACCORDANCE WITH
THE UNIFORM GUIDANCE**

The Honorable Mayor and Members
of the Borough Council
Borough of Manville
County of Somerset
Manville, New Jersey 08835

Report on Compliance for Each Major Federal Program

Opinion on Each Major Federal Program

We have audited the Borough of Manville, County of Somerset, State of New Jersey (the "Borough") compliance with the types of compliance requirements identified as subject to audit in the Federal OMB Compliance that could have a direct and material effect on each of the Borough's major federal programs for the year ended December 31, 2024. The Borough's major federal programs are identified in the summary of auditor's results section of the accompanying schedule of findings and questioned costs.

In our opinion, the Borough complied, in all material respects, with the types of compliance requirements referred to above that could have a direct and material effect on each of its major federal programs for the year ended December 31, 2024.

Basis for Opinion on Each Major Federal Program

We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in Government Auditing Standards, issued by the Comptroller General of the United States; the audit requirements of Title 2 U.S. Code of Federal Regulations Part 200, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards (Uniform Guidance). Our responsibilities under those standards and the Uniform Guidance are further described in the Auditor's Responsibilities for the Audit of Compliance section of our report.

SUPLEE, CLOONEY & COMPANY LLC

We are required to be independent of the Borough and to meet our other ethical responsibilities, in accordance with relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion on compliance for each major federal program. Our audit does not provide a legal determination of the Borough's compliance with the compliance requirements referred to above.

Responsibilities of Management for Compliance

Management is responsible for compliance with the requirements referred to above and for the design, implementation, and maintenance of effective internal control over compliance with the requirements of laws, statutes, regulations, rules, and provisions of contracts or grant agreements applicable to the Borough's federal programs.

Auditor's Responsibilities for the Audit of Compliance

Our objectives are to obtain reasonable assurance about whether material noncompliance with the compliance requirements referred to above occurred, whether due to fraud or error, and express an opinion on the Borough's compliance based on our audit. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with generally accepted auditing standards, Government Auditing Standards, and the Uniform Guidance will always detect material noncompliance when it exists. The risk of not detecting material noncompliance resulting from fraud is higher than that resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Noncompliance with the compliance requirements referred to above is considered material if there is a substantial likelihood that, individually or in the aggregate, it would influence the judgment made by a reasonable user of the report on compliance about the Borough's compliance with the requirements of each major federal program as a whole.

In performing an audit in accordance with generally accepted auditing standards, Government Auditing Standards, and the Uniform Guidance we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material noncompliance, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the Borough's compliance with the compliance requirements referred to above and performing such other procedures as we considered necessary in the circumstances.
- Obtain an understanding of the Borough's internal control over compliance relevant to the audit in order to design audit procedures that are appropriate in the circumstances and to test and report on internal control over compliance in accordance with the Uniform Guidance, but not for the purpose of expressing an opinion on the effectiveness of the Borough's internal control over compliance. Accordingly, no such opinion is expressed.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and any significant deficiencies and material weaknesses in internal control over compliance that we identified during the audit.

SUPLEE, CLOONEY & COMPANY LLC

Report on Internal Control Over Compliance

A deficiency in internal control over compliance exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, noncompliance with a type of compliance requirement of a federal program on a timely basis. A material weakness in internal control over compliance is a deficiency, or a combination of deficiencies, in internal control over compliance, such that there is a reasonable possibility that material noncompliance with a type of compliance requirement of a federal program will not be prevented, or detected and corrected, on a timely basis. A significant deficiency in internal control over compliance is a deficiency, or a combination of deficiencies, in internal control over compliance with a type of compliance requirement of a federal program that is less severe than a material weakness in internal control over compliance, yet important enough to merit attention by those charged with governance.

Our consideration of internal control over compliance was for the limited purpose described in the Auditor's Responsibilities for the Audit of Compliance section above and was not designed to identify all deficiencies in internal control over compliance that might be material weaknesses or significant deficiencies in internal control over compliance. Given these limitations, during our audit we did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses, as defined above. However, material weaknesses or significant deficiencies in internal control over compliance may exist that were not identified.

Our audit was not designed for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, no such opinion is expressed.

The purpose of this report on internal control over compliance is solely to describe the scope of our testing of internal control over compliance and the results of that testing based on the requirements of the Uniform Guidance. Accordingly, this report is not suitable for any other purpose.



CERTIFIED PUBLIC ACCOUNTANTS



REGISTERED MUNICIPAL ACCOUNTANT NO. 439

September 16, 2025

BOROUGH OF MANVILLE

NOTES TO THE SCHEDULES OF EXPENDITURES OF
FEDERAL AWARDS

YEAR ENDED DECEMBER 31, 2024

NOTE 1. GENERAL

The accompanying schedule of expenditures of Federal Awards present the activity of all federal programs of the Borough of Manville, County of Somerset, New Jersey. All federal awards received directly from federal agencies, as well as federal awards passed through other government agencies is included on the Schedules of Expenditures of Federal.

NOTE 2. BASIS OF ACCOUNTING

The accompanying schedules of expenditures of federal awards are presented on the prescribed basis of accounting, modified accrual basis with certain exceptions, prescribed by the Division of Local Government Services, Department of Community Affairs, State of New Jersey, that demonstrates compliance with the budget laws of New Jersey, which is a comprehensive basis of accounting other than U.S. generally accepted accounting principles. The basis of accounting, with exception, is described in Note 1 to the Borough's financial statements - regulatory basis.

NOTE 3. RELATIONSHIP TO FEDERAL FINANCIAL REPORTS

Amounts reported in the accompanying schedules of expenditures agree with the amounts reported in the related federal financial reports.

NOTE 4. RELATIONSHIP TO FINANCIAL STATEMENTS - REGULATORY BASIS

Amounts reported in the accompanying schedules of expenditures agree with amounts reported in the Borough's statutory basis financial statements. These amounts are reported either in the Grant Fund or Trust Other Fund.

Revenues:	<u>Federal</u>	<u>Total</u>
Grant Fund	\$ 10,000.00	\$ 10,000.00
Trust Other Fund	<u>1,420,423.00</u>	<u>1,420,423.00</u>
	<u>\$ 1,430,423.00</u>	<u>\$ 1,430,423.00</u>
Expenditures:		
	<u>Federal</u>	<u>Total</u>
Grant Fund	\$ 365.00	\$ 365.00
Trust Other Fund	<u>1,420,423.00</u>	<u>1,420,423.00</u>
	<u>\$ 1,420,788.00</u>	<u>\$ 1,420,788.00</u>

NOTE 5. OTHER

Matching contributions expended by the Borough in accordance with terms of the various grants are not reported in the accompanying schedules. In addition, the Borough has elected not to use the 10% *de minimis* inherent cost note as allowed under Uniform Guidance.

BOROUGH OF MANVILLE
SOMERSET COUNTY, NEW JERSEY

SCHEDULE OF FINDINGS AND QUESTIONED COSTS
FOR THE YEAR ENDED DECEMBER 31, 2024

Section I - Summary of Auditor's Results

Financial Statements

- | | |
|---|------------|
| (1) Type of Auditor Report Issued: | Unmodified |
| (2) Internal Control Over Financial Reporting: | |
| (a) Material weaknesses identified? | No |
| (b) Significant deficiencies that are not considered to be material weaknesses? | No |
| (3) Noncompliance material to the financial statements noted during the audit? | No |

Federal Program(s)

- | | |
|---|------------|
| (1) Internal Control Over Major Federal Programs: | |
| (a) Material weaknesses identified? | No |
| (b) Significant deficiencies that are not considered to be material weaknesses? | No |
| (2) Type of Auditor's Report issued on compliance for major federal program(s)? | Unmodified |
| (3) Any audit findings disclosed that are required to be reported in accordance with the Uniform Guidance and listed in Section III of this schedule? | No |
| (4) Identification of Major Federal Program(s): | |

<u>Program</u>	<u>Federal AL#</u>
U.S. Department of Housing and Urban Development:	
Section 8 Housing Choice Vouchers	14.871
Mainstream Voucher Program	14.879

BOROUGH OF MANVILLE
SOMERSET COUNTY, NEW JERSEY

SCHEDULE OF FINDINGS AND QUESTIONED COSTS
FOR THE YEAR ENDED DECEMBER 31, 2024

Section I - Summary of Auditor's Results (Continued)

Federal Program(s) (Continued)

(5) Program Threshold Determination:

Type A Federal Program Threshold > \$750,000.00

Type B Federal Program Threshold <= \$750,000.00

(6) Auditee qualified as a low-risk auditee under the Uniform Guidance? Yes

State Program(s) -Not Applicable

Section II - Financial Statement Audit - Reported Findings Under Government Auditing Standards

Internal Control Findings

None Reported

Compliance Findings

None Reported

Section III - Findings and Questioned Costs Relative to Major Federal Programs

Federal Programs - None Reported

State Programs – Not Applicable

Status of Prior Year Audit Findings - Not Applicable

BOROUGH OF MANVILLE
 SUPPLEMENTARY INFORMATION
 FINANCIAL DATA SCHEDULE - SECTION 8 HOUSING CHOICE VOUCHER PROGRAM
 FOR THE YEAR ENDED DECEMBER 31, 2024

Line Item No.	Description	Total Programs	14.871 Housing Choice Vouchers	14.879 Mainstream Vouchers
Balance Sheet				
111	Cash-Unrestricted	\$ 23,243	\$ 23,243	
113	Cash-Other Restricted	\$ 15,336	\$ 7,209	\$ 8,127
100	Total Cash	\$ 38,579	\$ 30,452	\$ 8,127
121	Accounts Receivable - PHA Projects	\$ 3,382	\$ 3,162	\$ 220
126	Accounts Receivable - Tenants	\$ 119	\$ 119	
128	Fraud Recovery	\$ 3,206	\$ 3,206	
128.1	Allowance for Doubtful Accounts - Other	\$ (3,206)	\$ (3,206)	
120	Total receivables, Net of Allowance for Doubtful Accounts	\$ 3,501	\$ 3,281	\$ 220
150	Total Current Assets	\$ 42,080	\$ 33,733	\$ 8,347
290	Total Assets and Deferred Outflow of Resources	\$ 42,080	\$ 33,733	\$ 8,347
312	Accounts Payable <= 90 days	\$12,611	\$10,869	\$1,742
313	Accounts Payable >= 90 days	\$786	\$786	
332	Accounts Payable-PHA Programs	\$14,805	\$14,805	
342	Unearned Revenue	\$4,405		\$4,405
310	Total Current Liabilities	\$32,607	\$26,460	\$6,147
300	Total Liabilities	\$32,607	\$26,460	\$6,147
509.3	Restricted Fund Balance	\$ 9,409	\$ 7,209	\$ 2,200
512.3	Unassigned Fund Balance	\$ 64	\$ 64	
513	Total Equity-Net Assets/Position	\$ 9,473	\$ 7,273	\$ 2,200
600	Total Liabilities, Deferred Inflows of Resources and Equity- Net Assets/Position	\$ 42,080	\$ 33,733	\$ 8,347
Income Statement				
70600	HUD PHA Operating Grants	\$ 1,372,873	\$ 1,179,341	\$ 193,532
		\$ -		
71100	Investment Income-Unrestricted	\$ -		
71400	Fraud Recovery	\$ 1,464	\$ 1,464	
71500	Other Revenue	\$ 40,578	\$ 40,578	
70000	Total Revenue	\$ 1,414,915	\$ 1,221,383	\$ 193,532
91100	Administrative Salaries			
91200	Auditing Fees	\$ -		
91300	Management Fee	\$ 136,064	\$ 117,263	\$ 18,801
91900	Other	\$ -		
91000	Total Operating-Administrative	\$ 136,064	\$ 117,263	\$ 18,801
96200	Other General Expenses	\$ -		
96000	Total Other General Expenses	\$ -		\$ -
96900	Total Operating Expenses	\$ 136,064	\$ 117,263	\$ 18,801
97000	Excess of Operating Revenue Over Operating Expenses	\$ 1,278,851	\$ 1,104,120	\$ 174,731

BOROUGH OF MANVILLE
 SUPPLEMENTARY INFORMATION
 FINANCIAL DATA SCHEDULE - SECTION 8 HOUSING CHOICE VOUCHER PROGRAM
 FOR THE YEAR ENDED DECEMBER 31, 2024

Line Item No.	Description	Total Programs	14.871	14.879
			Housing Choice Vouchers	Mainstream Vouchers
97300	Housing Assistance Payments	\$ 1,245,700	\$ 1,073,169	\$ 172,531
97350	HAP Portability-In	\$ -	\$ 38,659	
90000	Total Expenses	\$ 1,420,423	\$ 1,229,091	\$ 191,332
10000	Excess (Deficiency) of Revenue Over (Under) Expenses	\$ (5,508)	\$ (7,708)	\$ 2,200
11030	Beginning Equity	\$ 14,981	\$ 14,981	
11040	Prior period adjustments, equity transfers, and correction of errors	\$ -		
11170	Administrative Fee Equity	\$ 64	\$ 64	
11180	Housing Assistance Payments Equity	\$ 9,409	\$ 7,209	\$ 2,200
11190	Unit Months Available	\$ 1,272	1116	156
11210	Unit Months Leased	\$ 1,107	951	156

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PART III
BOROUGH OF MANVILLE
STATISTICAL DATA
LIST OF OFFICIALS
COMMENTS AND RECOMMENDATIONS
YEAR ENDED DECEMBER 31, 2024

COMPARATIVE STATEMENT OF OPERATIONS AND
CHANGE IN FUND BALANCE-SEWER UTILITY FUND

	<u>YEAR 2024</u>		<u>YEAR 2023</u>	
	<u>AMOUNT</u>	<u>%</u>	<u>AMOUNT</u>	<u>%</u>
<u>REVENUE AND OTHER INCOME REALIZED</u>				
Collection of Sewer Use Charges	\$ 1,968,792.46	94.16	\$ 1,929,832.16	92.96
Miscellaneous-From Other Than Sewer Use	<u>122,116.06</u>	<u>5.84</u>	<u>146,152.87</u>	<u>7.04</u>
<u>TOTAL INCOME</u>	<u>\$ 2,090,908.52</u>	<u>100.00%</u>	<u>\$ 2,075,985.03</u>	<u>100.00%</u>
<u>EXPENDITURES</u>				
Budget Expenditures:				
Operating	\$ 1,485,000.00	98.93	\$ 1,983,000.00	96.59
Capital Improvements			25,000.00	1.22
Deferred Charges and Regulatory Expenditures	15,000.00	1.00	45,000.00	2.19
Other	<u>1,000.00</u>	<u>0.07</u>		
<u>TOTAL EXPENDITURES</u>	<u>\$ 1,501,000.00</u>	<u>100.00%</u>	<u>\$ 2,053,000.00</u>	<u>100.00%</u>
Excess in Revenue	\$ 589,908.52		\$ 22,985.03	
Fund Balance, January 1	<u>615,975.94</u>		<u>592,990.91</u>	
Fund Balance, December 31	<u>\$ 1,205,884.46</u>		<u>\$ 615,975.94</u>	

COMPARATIVE SCHEDULE OF TAX RATE INFORMATION

	<u>2024</u>	<u>2023</u>	<u>2022</u>
Tax Rate	<u>\$2.251</u>	<u>\$2.404</u>	<u>\$2.616</u>
Appointment of Tax Rate:			
Municipal	\$0.743	\$0.790	\$0.794
County	0.284	0.291	0.304
County Library	0.039	0.040	0.044
County Open Space	0.029	0.029	0.029
Local School	<u>1.156</u>	<u>1.254</u>	<u>1.445</u>

ASSESSED VALUATION

2024	<u>\$1,354,745,900.00</u>		
2023		<u>\$1,248,936,300.00</u>	
2022			<u>\$1,083,193,800.00</u>

COMPARISON OF TAX LEVIES AND COLLECTION CURRENTLY

A study of this tabulation could indicate a possible trend in future tax levies. A decrease in the percentage of current collection could be an indication of a probable increase in future tax levies.

<u>YEAR</u>	<u>TAX LEVY</u>	<u>CURRENTLY</u>	
		<u>CASH COLLECTIONS</u>	<u>PERCENTAGE OF COLLECTION</u>
2024	\$30,612,565.25	\$30,160,338.25	98.52%
2023	\$30,102,812.02	\$29,684,636.10	98.61%
2022	\$28,453,952.36	\$27,956,303.50	98.25%

DELINQUENT TAXES AND TAX TITLE LIENS

This tabulation includes a comparison, expressed in percentage, of the total of delinquent taxes and tax title liens, in relation to the tax levies of the last three years.

<u>DECEMBER 31, YEAR</u>	<u>AMOUNT OF TAX TITLE LIENS</u>	<u>AMOUNT OF DELINQUENT TAXES</u>	<u>TOTAL DELINQUENT</u>	<u>PERCENTAGE OF TAX LEVY</u>
2024	\$69,333.87	\$422,320.59	\$491,654.46	1.61%
2023	\$66,085.61	\$429,152.94	\$495,238.55	1.65%
2022	\$58,437.41	\$487,613.16	\$546,050.57	1.92%

PROPERTY ACQUIRED BY TAX TITLE LIEN LIQUIDATION

The value of property acquired by liquidation of tax title liens on December 31st on the basis of the last assessed valuations of such properties was as follows:

<u>YEAR</u>	<u>AMOUNT</u>
2024	\$1,175,500.00
2023	\$1,175,500.00
2022	\$1,175,500.00

COMPARISON OF UTILITY LEVIES

<u>YEAR</u>	<u>SEWER LEVY</u>
2024	\$2,193,189.75
2023	\$1,951,103.84
2022	\$2,041,177.08

COMPARATIVE SCHEDULE OF FUND BALANCES

	<u>YEAR</u>	<u>BALANCE DECEMBER 31</u>	<u>UTILIZED IN BUDGET OF SUCCEEDING YEAR</u>
Current Fund	2024	\$3,322,703.71	\$2,310,000.00
	2023	\$3,124,888.26	\$1,900,000.00
	2022	\$3,313,685.49	\$1,770,938.00
	2021	\$3,028,760.80	\$1,408,160.08
	2020	\$2,251,591.96	\$1,650,000.00
Sewer Utility Operating Fund	2024	\$1,205,884.46	-0-
	2023	\$615,975.94	-0-
	2022	\$592,990.91	-0-
	2021	\$238,431.98	-0-
	2020	\$20,105.52	\$20,000.00

OFFICIALS IN OFFICE AND SURETY BONDS

The following officials were in office during the period under audit:

<u>NAME</u>	<u>TITLE</u>	<u>AMOUNT OF BOND</u>
Richard Onderko	Mayor	
Ronald Skirkanish	Council President	*
Branden Agans	Council Member	*
Joseph DeVito III	Council Member	*
Barbara Madak	Council Member	*
Dayna A. Camacho	Council Member	*
Jade N Puia	Council Member	*
Traci Dillingham	Borough Administrator, Acting Clerk to March 2024	*
William Bray	Borough Clerk from March 2024	*
Michael Pitts	Chief Financial Officer	*
Thaddeus Maciag	Borough Attorney	
Lisa Gerickont	Tax Collector to March 2024	\$1,000,000.00
Cameron Keng	Tax Collector from April - November 2024	\$1,000,000.00
David Marshall	Tax Collector from November 2024	\$1,000,000.00
George Watkins	Public Works Superintendent	*
Frank LaGuarina	Construction Code Official/ Building Sub-Code Official	*
Stephen Rodzinak	Plumbing Sub-Code Official	*
Stephanie Cornelson	Recreation Director	*
George Sopko	Tax Assessor	*

*All officials and employees (except as noted) handling and collecting Borough funds are covered by a blanket position bond for faithful performance for \$1,000,000.00. The blanket position bond is written by the Statewide Insurance Company.

All of the bonds were examined and were properly executed.

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COMMENTS AND RECOMMENDATIONS

GENERAL COMMENTS

CONTRACTS AND AGREEMENTS REQUIRED TO BE ADVERTISED FOR N.J.S.A. 40A:11-4

"Every contract or agreement, for the performance of any work or the furnishing or hiring of any materials or supplies, the cost or the contract price whereof is to be paid with or out of public funds not included within the terms of Section 3 of this act, shall be made or awarded only by the governing body of the contracting unit after public advertising for bids and bidding therefore, except as is provided otherwise in this act or specifically by any other law. No work, materials or supplies shall be undertaken, acquired or furnished for a sum exceeding in the aggregate the amount set forth in, or the amount calculated by the Governor pursuant to Section 3 P.L. 1971 C. 198 (C. 40A:11-3), except by contract or agreement."

Effective July 1, 2020, the bid threshold in accordance with N.J.S.A. 40A:11-4 is \$17,500.00 or up to \$44,000.00 if the Borough has a qualified purchasing agent. In accordance with N.J.S.A. 40A:11-3 and authorized by a resolution dated July 11, 2022 of the governing body, the bid threshold for all purchases made by the Borough's qualified purchasing agent is \$44,000.00.

The governing body of the Municipality has the responsibility of determining whether the expenditures in any category will exceed the bid threshold within the fiscal year. Where the question arises as to whether any contract or agreement might result in violation of the statute, the Borough Counsel's opinion should be sought before a commitment is made.

The minutes indicate that bids were requested by public advertising for the following items:

Knopf St. Phase III Improvement

The minutes indicate that resolutions were adopted and advertised authorizing the awarding of contracts or agreements for "Professional Services" per N.J.S.A. 40A:11-5.

Inasmuch as the system of records did not provide for an accumulation of payments for categories for the performance of any work or the furnishing or hiring of any materials or supplies, the results of such an accumulation could not reasonably be ascertained. Disbursements were reviewed, however, to determine whether any clear-cut violations existed.

Our examination of expenditures did not reveal any individual payments, contracts or agreements in excess of \$44,000.00 for the performance of any work or the furnishing or hiring of any materials or supplies, other than those where bids had been previously sought by public advertisement or where a resolution had been previously adopted under the provisions of N.J.S.A. 40A:11-6.

COLLECTION OF INTEREST ON DELINQUENT TAXES, UTILITY AND ASSESSMENTS

The statute provides the method for authorizing interest and the maximum rate to be charged for the non-payment of taxes or assessments on or before the date when they would become delinquent.

The governing body on January 6, 2024 adopted the following resolution authorizing interest to be charged on delinquent taxes and assessments:

WHEREAS, N.J.S.A. 54:4-67 governs the interest rates charged on delinquent tax and utility payments.

NOW THEREFORE BE IT RESOLVED, by the Mayor and Council of the Borough of Manville, County of Somerset that the interest rates charged on delinquent tax and utility payments shall be 8% on the first \$1,500.00 of delinquency and 18% on any excess over \$1,500.00 thereafter, for the year 2024; and

WHEREAS, N.J.S.A. 54:5-61 WHEREAS, relating to the amount of penalty to be charged on a tax sale certificate has been amended to read as follows:

When taxes, interest and costs shall in excess of \$200.00 but less than \$5,000.00, a 2% penalty on any amount due shall be charged. When taxes, interest and costs shall exceed the sum of \$5,000.00, such additional sum shall be equal to 4% of such amount paid and when the sum exceeds \$10,000.00 such additional sum paid shall be equal to 6% of such amount paid. This section shall also apply to all existing tax sale certificates held by municipalities on the effective date of this act.

NOW THEREFORE BE IT RESOLVED, by the Mayor and Council of the Borough of Manville, County of Somerset that under N.J.S.A. 54:4-61, the Tax Collector of the Borough of Manville is authorized to charge, on a tax sale certificate, a 2% penalty on any amount due in excess of \$200.00 but less than \$5,000.00; a 4% penalty on any amount due in excess of \$5,000.00 but less than \$10,000.00; and a 6% penalty on any amount due in excess of \$10,000.00. These penalties are to be applied to all municipal held tax sale certificates as well as those which may be acquired by the municipality as a result of future tax sales.

DELINQUENT TAXES AND TAX TITLE LIENS

The last tax sale was held on December 11, 2024 and was complete.

Inspection of Tax Sale Certificates on file revealed that all Tax Sale Certificates were available for audit.

The following comparison is made of the number of tax title liens on December 31 of the last three years:

<u>YEAR</u>	<u>NUMBER OF LIENS</u>
2024	6
2023	7
2022	5

It is essential to good management that all means provided by statute be utilized to liquidate tax title liens in order to get such properties back on a taxpaying basis.

VERIFICATION OF DELINQUENT TAXES AND OTHER CHARGES

A test verification of delinquent charges and current payments was made in accordance with the regulations of the Division of Local Government Services, consisting of the mailing of verification notices as follows:

<u>TYPE</u>	
Payments of 2025 Taxes	10
Payments of 2024 Taxes	10
Delinquent Taxes	10
Payment of Sewer Utility Charges	10
Delinquent Sewer Utility Charges	10

OTHER COMMENTS

Interfunds

Transactions invariably occur in one fund which require a corresponding entry to be made in another fund, thus creating interfund balances. References to the various balance sheets show the interfund balances remaining at year end. As a general rule all interfund balances should be closed out as of the end of the year.

It is the Borough's policy to review and liquidate all interfund balances on a periodic basis.

OTHER COMMENTS (CONTINUED)

Treasurer

On February 26, 2024 the Mayor and Council passed Ordinance 2024-1309 authorizing the codification of Manville Borough ordinances and to provide for a special appropriation for same. The special emergency was not recorded in the financial records of the Borough. As a result the required 1/5 appropriation was not raised in the 2025 adopted municipal budget.

There are Deferred Charges to Future Taxation – Unfunded balances as of year-end, over 5 years old, where the projects have been completed however the costs remain unfunded.

Monthly reconciliations between Tax Collector cash receipts and Finance Office receipts were not accurately maintained.

The transactions/balances reported in the Trust Fund general ledger for Outside Lien Redemptions and Tax Sale Premiums are not in agreement with the records of the Tax Collector's Office.

Departments

Monthly animal control fee reports were not available for audit. In addition, based upon cash disbursement records it appears that only the April and June 2024 reports were filed with the State of New Jersey.

The following departments had missing or incomplete cash receipts logs in 2024:

Borough Clerk
Board of Health
Board of Health – Animal Control

In addition, it was noted that cash receipts were not always deposited or turned over to the Treasurer within 48 hours per N.J.S.A. 40A:5-15.

RECOMMENDATIONS

That all approved actions of the governing body be recorded in the financial records of the Borough.

*That all Deferred Charges to Future Taxation over 5 years old, where the projects have been complete, be funded.

That a monthly reconciliation process be implemented between the tax collector and finance office.

That analysis of both the Outside Lien Redemption and Tax Sale Premium accounts be prepared to identify variances with the tax office.

That monthly Animal Control reports be filed with the State of New Jersey and be available for audit.

*That all departments of the Borough maintain an adequate cash receipts log.

*That all departmental funds collected be remitted to the Treasurer within 48 hours of receipt as per N.J.S.A. 40A:5-15.

*Unresolved prior year recommendations

